

**Brunswick Public Works Dept**

**Employee Performance Evaluation**

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Type Eval.: \_\_\_\_\_ Period Covered: \_\_\_\_\_ to \_\_\_\_\_

<i>Rating Item</i>	<i>Unsatisfactory</i>	<i>Needs Further Improve.</i>	<i>Meets Standard</i>	<i>Above Standard</i>	<i>Remarks</i>
1. Quality of work					
2. Quantity of work					
3. Knowledge of job					
4. Workplace Safety					
5. Vehicle/Equip. Operation					
6. Attitude toward the job					
7. Relationships with people					
8. Initiative, motivation					
9. Dependability					

Comments (suggestions for improvement). Use additional sheets if more space is needed.

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Signature of Rater: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of PW Director: \_\_\_\_\_ Date: \_\_\_\_\_

Employee Remarks: \_\_\_\_\_

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Signature of Employee: \_\_\_\_\_ Date: \_\_\_\_\_

*The employee's signature verifies that this report has been discussed with him/her and does not necessarily mean that he/she agrees with the report.*

Signature of Personnel Dir. \_\_\_\_\_ Date: \_\_\_\_\_