

# PACTS

Portland Area Comprehensive Transportation System

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**PACTS  
Transit Committee  
Meeting Notice  
Thursday, December 11, 2008, 9:30 a.m.  
GPCOG, 68 Marginal Way  
Agenda**

1. Call to order
2. Approval of Minutes from the last meeting (attached)
3. Status Reports (attached) – 30 min.
4. Review Timeline/Work Plan (attached) – 5 min.
5. Review & Approve Allocation Formula for Section 5307 and STIC Funds – 30 min.
6. PACTS Transit Study Implementation Status Reports – 30 min.
  - a. Regional Map and Timetable
  - b. Regional Route Study
  - c. Transit Planning in Comprehensive Planning Process
  - d. Regional Pass System
  - e. Other – in order of priority
7. Information Sharing/Round Table Discussion/Check-In/What's Up
8. Other Business
9. Next Meeting Date (January 8, Joint Planning & Transit @ 9:30 a.m., followed by Transit @ 10:30 at GPCOG, Agenda
10. Adjourn

Attachments: November 13 PTC minutes, Status Reports, Timeline/Work Plan, Scope and Budget for Regional Route Study

**PACTS Transit Committee Minutes**  
**November 13, 2008**  
**9:30 a.m. at Saco City Hall**

**Members Present:** Ed Clifford, ShuttleBus/Zoom; Chair; Sara Behr, MaineDOT; Catherine Debo, CBITD; Connie Garber, YCCAC; Sara Devlin, MTA; Tom Gorrill, Gorrill-Palmer; Tom Meyers, SPBS; Patricia Quinn, NNEPRA; David Redlefsen, METRO

**Members Absent:** Chuck Baker, RTP; John Bubier, Biddeford; Alex Jaegerman, Planning Com. Rep

**Staff and Guests:** Maddy Adams, GPCOG; Susan Davis, MNGRR; Carl Eppich, PACTS; Art Handman; Judy Harris, Portland; Rosi Kulow, GPCOG; Steve Linnell, GPCOG; Tom Reinauer, SMRPC; Sara Trafton, YCCAC; Robert Wagner

1. **Call to Order.** Ed Clifford called the meeting to order at 9:35 a.m. Introductions were made.
2. **Approval of October 9, 2008 minutes.** On page 5, item e., there were corrections regarding assignments on PACTS boards. It should be as follows: Tom Meyers will serve on the TIP Committee, Connie Garber on the Planning Committee, and Ed Clifford and Catherine Debo on the Policy Committee. (Dave Redlefsen is the Technical Committee rep.). With the above noted changes, *Connie Garber made a motion to accept the minutes from the October 9, 2008 meeting. Catherine Debo seconded the motion and all were in favor.*
3. **Status Reports.**
  - GPCOG will be holding a sustainability forum on December 10<sup>th</sup> at USM.
  - For more information on the MDOT/MBTA Transportation Conference, contact Sara Devlin.
  - About 60 people have registered, not including sponsors and exhibitors, for the NGV workshop scheduled for November 18 at UNH.
  - Climate Action Plan for Maine. Steve provided some background on this item; DEP is administering this. The funding is scarce. The modeling that was done was almost too conservative. The report is available on the DEP web site if anyone wants to see it.
  - Tom R. reported that a corridor planning effort on Route 202 is being investigated.
  - Regarding the MNGRR Study - alternative route study in Bayside, Susan Davis reported that it was completed a couple of years ago. It was only given a reading by the City Council but no action was taken. It is kind of in limbo at the time.
4. **Review Timeline/Work Plan.** Information on ridership miles from the providers is due this month. The calendar year being used is October-September.
5. **Review & Approve Allocation Formula for Section 5307 and STIC Funds.** This information is not yet complete. Staff will continue working and refining the information and will have it available in time for the next meeting.
6. **PACTS Transit Study Implementation Status Reports.**
  - 6a. **Updated Study Matrix** – informational.
  - 6b. **Regional Map and Timetable.** Tom R. provided information on the scope of work. A smaller working group will probably be put together to work with the design team. We will

be able to provide and gather the data in house. The scope of work is only for the design and creation of the map and timetable. The project has a \$60,000 budget. We want to keep the design costs under \$25,000; \$35,000 will be used for COG to compile the data and for printing costs. We want to have a digital and hard copy. The printing costs have not yet been determined; it will depend on what it physically looks like. It will probably have to be at least four colors. Judy asked for a breakdown on each part of the scope: graphic work, printing costs, COG data gathering costs. Tom R. explained that we wanted to leave it open at this time because we didn't want to get tied into having one person have ownership of the material and having to pay them each time it needs changes. Staff will come back with the financial information for the next meeting. Connie asked to have a short project description go out by e-mail to the committee. The deadline for input on the scope will be a week from today. Sara B. pointed out that employment sites need to be identified in the project objective because JARC funds are being used.

**6c. Regional Route Study.** The scope for this study has not been completed yet.

**6d. Transit Planning in Comprehensive Planning Process.** There are various studies focusing on certain corridors. The Turnpike and MaineDOT are doing a Portland West Corridor Study. Tex Haeuser has been doing a lot of work with TOD. We are also going to take a look at the Wilbur Smith work that was done for *Destination Tomorrow* about the whole concept of TOD. A possible date for the next joint meeting of the Planning/Transit committees is January 8<sup>th</sup>. The Transit Committee should probably meet in December to decide the 5307 and STIC funds.

**6e. Regional Pass System** – Meeting notes were distributed. Tom R. reported that a group met on October 17 and will be meeting again next Friday. The goal is to have a regional pass out on the street by July 1, 2009; it is an ambitious plan. Standardizing the fare structure among the providers is also important. There would be certain fees for seniors, children, and students. They are trying to figure out a way to include more than just the three providers that are currently involved. The next meeting is scheduled for November 21 at 9:00. Catherine said to add her name to the attendance list as she was in attendance at the last meeting. Judy asked that a different term be used for disabled, such as “persons with disabilities”. Robert asked if it would be possible to put a person's photo on the pass so that they wouldn't have to pull out an ID card with their social security number on it. Tom R. said that they have talked about that.

**6f. Other.** Regarding the PACTS Transit Committee roster: remove the “I” in Art Handman's e-mail address. Judy now resides at City Hall. David Willauer should be removed from the list and Carl Eppich should be added.

## **7. Information Sharing.**

- Susan – she was the only rep from rail on the peninsula transit study. Trolley, light rail or narrow gauge is included on paper in the study subject to approval by the City Council.
- Judy – Portland passed a Bayside TDM plan. It is being rolled out in the next four to six months. We have only four or five employers involved in the program right now including Mercy, Maine Med, Intermed.
- Tom M. distributed NEPTA flyers.
- Art Handman – He will be attending an ITS conference on AVL, etc. He will bring back promotional materials.
- Connie G – She is interested in the efforts of the regional pass because they have been challenging the Shoreline Explorer to come up with a regional pass and they

have not made any progress so she would be curious to see what this group comes up with.

- Steve will have a compressed natural gas vehicle to use, in conjunction with the NGV workshop being held in New Hampshire.
- Sara T. – Transit Association had a tri-state conference. They will be doing strategic planning which they hope will be finished up in January or February.
- RTP Chair – they are going out again for an Executive Director.
- Patricia – ridership still up. This October was 26% over last October.
  - Bond package - \$6 million to build a layover facility which is desperately needed. Lights and coverage are needed in addition to rudimentary repairs.
  - FRA - \$1.4 million track project to repair the Y under the Veterans Bridge.
  - Still working on Brunswick -- going through the process of trying to borrow money with FRA. MaineDOT Commissioner and Governor are very supportive. A delegation of about 10 people from Freeport is visiting all the stations. Saco Train Station is very nice; Durham has been beautifying and expanding their dairy bar facility.
  - Wi-Fi is now available on the Downeaster. For \$8000 they outfitted two cars with Wi-Fi; it is available to 16 people per car.
  - Innovative ticketing project on board for validation of tickets; scanning versus punch cards. They have learned a lot. They are having some problems with the units. Once they get the glitches squared away then they are hoping that Amtrak will get some improvements made. They are also looking into print-at-home boarding passes. \$500,000 grant from the FRA for innovative ticketing pilot project. Integrating with the Amtrak system is a problem.
  - Launched a Train to Maine campaign -- \$160,000 in advertising was spent on promoting taking the train to Maine. They had a day where the marketers went down and handed out 1000 t-shirts to passengers about “The Train to Maine.”
  - Downeaster passengers can now transfer onto METRO for free.
  - CMAQ money is coming to a close.
  - Cancer care pass - \$10 round-trip with a companion – people can travel round-trip if they are going for cancer treatment.
  - A train schedule change will be occurring. Since the 5:00 train is always filled (as is the 6:20 train), a 5:40 train will be replacing the 6:20 train as an experiment.
- Carl – a Veterans Bridge meeting is scheduled for November 17<sup>th</sup> at Portland City Hall in the State of Maine room. This is for a complete replacement of Veterans Bridge.
- Steve – the NGV workshop is scheduled around the train schedule.
- Tom R – ZOOM route is being looked at and is being tweaked. There is a capacity problem at Exit 36 lot. Another lot has been opened up on North Street. They might tweak the schedule so that it will stop at the North Street location first. Connie noted that the WAVE connects to the ZOOM so please keep YCCAC informed of any schedule changes.
- Catherine – public rest room project has been completed at CBITD. Some minor work will be done through the Phase 2 facility expansion project (expansion of freight shed, etc.).

**8. Other Business.** Stimulus package. Tri-state conference brought up this idea. Should transit applications come up, CBITD would like to have the Congressional Delegation consider a ferry. Tom M. stated that we need to decide if we want to push forward for a list of projects that are ready to go. This isn't a wishful thinking category; the stimulus

money is looking for programs that could be executed in 90 days. You would need to have specifications ready and written.

Connie has heard that the infrastructure portion might not be addressed until January. It is important for everyone to be doing this in some type of coordinated approach. Judy stated that the project needs to be designed and ready to go and they have been told to put it through the Congressional Delegation. Tom M. pointed out that PACTS is the collection point for all of these projects and could work as a clearinghouse. Projects have been approved and are in queue and PACTS should share that information with the Congressional Delegation. The projects that have fallen off the list can be submitted by the individual municipalities. Connie said she would prefer that the Delegation not receive 65 pieces of paper; it might be wiser to have the backing of MaineDOT and the Maine Transit Association. Tom M. said that he would agree with Connie except that time is of the essence and he does not see it happening at the MaineDOT level. Sara T. stated that the Maine Transit Association can also submit the projects.

Catherine suggested that each entity create their own letter and copy Sara T (Maine Transit Association), Ed Clifford on behalf of PACTS, and Sara Behr at the state level and hopefully they can incorporate the information with their submissions. That way you cover all your bases. State that you are coordinating with others. Connie stated that there is no state or local match; it is 100% federal money – capital only. She was advised to send a letter about the vehicle procurement process to Commissioner Cole and have him intervene so that he could come up with a workaround so that the vehicles could be bought in a timely manner. The intent is to have the letter go out today. If you want your name on this letter, you need to act today. Robert W. pointed out that lead time to order a bus can be anywhere from 18-24 months. You might want to consider smaller vehicles like vans, etc. David R. said he has submitted specs for CNG, diesel and hybrid buses. He is looking at other ways to get busses – used buses, etc. He does not expect the state or federal government to respond that fast. Tom M. said that his recent experience in delivery of vehicles resulted in that the vendor was ready to deliver but the check wasn't ready to be cut. It was that level of holdup; it took at least two weeks.

Each of us should send a copy of our letters to Ed, MTA and MaineDOT. PACTS can collect and multi-channel the information. Ed and John D. could draw up a letter but this should be cleared with Bill Shane, the Policy Committee Chair.

**9. Next meeting** – December 11<sup>th</sup> at 9:30 at GPCOG.

**10. Adjourn.** The meeting adjourned at 11:40 a.m.

### **Agenda Item #3**

#### **Status Reports** (compiled by Steve Linnell and John Duncan)

- Planning Committee topics
  - Did not meet in November
  - January 8<sup>th</sup> session with the Transit Committee
  - Tex Haeuser's TIF legislation proposal

- Technical Committee topics
  - Did not meet in November
  - Discussion of a future PACTS role in local project administration
- Agenda for the December 11<sup>th</sup> TIP Process Committee meeting
  1. Introductions and Committee's purpose
  2. Overview of past TIP Committees' work
  3. Overview of our current policies and procedures
  4. Issues and topics for this Committee... The first five key topics are:
    - Our Set Aside Policy
    - Our Staff Leadership
    - Our MPO Allocation Project Cost and PACTS Contribution Control
    - Our Policy on Match Ratios and Multiple Funding Sources
    - Inefficient Development of Projects
- December 3<sup>rd</sup> meeting with managers and MaineDOT to brainstorm on ways to leverage more money for transportation (per Melrose/Eyerman report)
- Upcoming presentations to councils and transit boards on our High Priority Project three final candidates
- Staff is playing an active role in the fast track planning of the reconstruction of the Veterans Bridge. We are going to host a series of workshops with MaineDOT, Portland, South Portland and bicycling enthusiasts.
- John attended the annual meeting in Seattle of the Association of MPO's (AMPO). He will give some highlights.
- *Development of next UPWP this winter/spring – a topic for our January meeting.*
- PACTS outreach/visibility work:
  - Our three recent very successful “sandwich symposia” on bicycling topics (July), traffic calming (Sept) and “complete streets” (Nov). Average attendance has been 21 people. Any suggestions for future topics?
  - Carl will soon distribute the first in our new series of “PACTS Quarterly Newsletters” to our “interested parties” people.
  - PACTS will be the lead article in the next MBTA magazine, Maine Trails.
- Our Transportation Management Area workshop in November attracted 34 people. See summary on the next page.
- The November 18 natural gas vehicle workshop co-sponsored by Maine Clean Communities and Granite State Clean Cities Coalitions was a great success. The workshop was attended by nearly 75 public and private fleet operators, elected officials and other policy-makers, approximately a third of whom were from Maine. Workshop sessions covered economic,

environmental and energy security market drivers; “NGV 101” basics; available vehicles and engines; fuel station development, ownership and operations options; federal and state tax incentives and grants; and a review of economic payback and life-cycle costs analyses for a variety of light-, medium- and heavy-duty fleet applications. Presentations are available on the COG website.

- There will be a Legislative Breakfast on December 17<sup>th</sup> at the Holiday Inn (Exit 48) beginning at 8:00 AM co-hosted by GPCOG, Cumberland County Commissioners, RC&D and others. More information to follow.
- PACTS will be hosting a Legislative Breakfast on December 19<sup>th</sup> at Ocean Gateway that will focus specifically on transportation. More information to follow.
- PACTS, in collaboration with South Portland is beginning a TOD/Transit educational campaign to (1) educate the general public, city and state officials about the benefits of TOD; and (2) to educate city and state officials and legislators about how Tax Increment Financing (TIF) works and how it could be applied to TOD in the State of Maine. This effort involves the development of marketing materials, such as brochures and other reading materials, an educational TOD website designed for targeted groups (i.e. a section for legislators, a section for consumer citizen education), and a PowerPoint type presentation for presenting to local audiences
- PACTS staff is also working with South Portland to start drafting amendments to the existing TIF statute to add Transit TIF’s. Some questions that need to be addressed include: Can they be 100% exempt from the 5% cap on land area of a municipality in TIF’s? How large a portion of the TIF revenues from a new development can a municipality capture for transit or (alt. modes)? How big a TIF area can go around a transit TOD and how wide a TIF “band” can go on either side of a designated transit route? The initial work will be to assess the basic approach, in terms of primary TOD’s and contributing development, etc., and see if everyone understands and agrees with it.
- GPCOG has decided to postpone the Forum on Sustainable Economic Development until the spring. The new date is March 27<sup>th</sup>.

## **PACTS in a Transportation Management Area**

November 4, 2008

The USDOT will designate our Urbanized Area as a Transportation Management Area in 2012 **if** our Year 2010 Urbanized Area population reaches 200,000 and **if** the existing federal transportation planning regulations remain as they are. We will have no choice. We would prefer to avoid this designation.

### **The Changes**

1. FTA 5307 funding for our region would increase, but our transit systems would no longer be allowed to use these funds to finance transit operations. Instead, the funds could be used only for capital purposes. All systems must sign “split agreements” each year as part of the PACTS programming process.

2. PACTS would get some federal Surface Transportation Program money to program directly from Congress – an amount likely to be less than our existing “MPO Allocation” from MaineDOT. PACTS would also have a greater role in the programming of certain other FHWA funds.
3. PACTS would develop and use a Congestion Management System Plan.
4. The PACTS process would undergo a formal certification review by FHWA, FTA, EPA, MaineDOT and others at least every 4 years.

The Constants

1. MaineDOT would continue to provide the MPO Allocation of STP and NHS funds for programming by PACTS.
2. MaineDOT would continue to design and develop all federally funded projects in the PACTS Funding Area, except for locally administered projects.
3. FHWA Planning funds and FTA 5303 Planning funds would not increase, and would continue to come to PACTS via MaineDOT.
4. The FHWA/FTA Planning Regulations require participation by elected officials in all MPO’s.
5. NNEPRA and CBITD become eligible for FTA 5309 Fixed Guideway funding after they have submitted National Transit Database statistics for 7 years. They have a few more years to go.
6. The minimum population threshold for dividing the PACTS region into multiple MPO’s is multiple 50,000 people “cores” per the Census Bureau rules.
7. PACTS continues to submit our Unified Planning Work Program, our Transportation Improvement Program and our Regional Transportation Plan to the FHWA and FTA.

**Agenda Item #4**

**Draft Timeline/Work Plan for the PACTS Transit Committee**

<b>DRAFT</b> 12/3/2008
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**Fiscal Year 2009:**

<i>July 2008</i> <i>August</i> <i>September</i> <i>October</i> <i>November</i>  <span style="background-color: yellow;">December</span> <i>January 2009</i>	Review criteria for submitting proposals for 2010/2011 STP Capital  ↓ Review and Approve Allocation Formula for 5307 and STIC <a href="#">Regional Transit Study; Annual Report</a> Provider information (ridership, miles, etc.) due  FTA Budget announced (tentative) Public Comment/TIP Amendment Operators submit requests for planning functions and funding for UPWP
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<i>February</i>	Draft Unified Planning Work Program (UPWP) submitted and first review
<i>March</i>	Review UPWP
<i>April</i>	Complete recommendations to Policy Committee re: UPWP
<i>May</i>	
<i>June 2009</i>	Annual evaluation of Committee (year 5)

**Fiscal Year 2010:**

<i>July 2009</i>	
<i>August</i>	<i>Provide input to PACTS Process Review</i>
<i>September</i>	<i>Participate in PACTS TIP Process Review, including JARC</i>
<i>October</i>	<i>Approve Allocation Formula for 5307 and STIC</i>
<i>November</i>	<i>Public comment period for Section 5303 and 5307 funds, '10/'11 (pending release of Federal Register notice)</i> <i>Develop Study Proposals for 5303 and 5307 Planning funds</i> <i>Provider information (ridership, miles, etc.) due</i>
<i>December</i>	
<i>January 2010</i>	<i>Submit recommendation to Policy Committee for FTA Section 5307 funds</i>
<i>February</i>	<i>Submit STP proposals to staff for ratings</i> <i>Public Comment Period...</i> <i>Update TIP</i>
<i>March</i>	<i>FTA Budget announced</i>
<i>April</i>	<i>Appoint Nominating Committee for new Officers</i> <i>Adopt STP proposals for submission to Policy Committee</i>
<b>May</b>	
<i>June</i>	<i>Annual evaluation of Committee (year 6)</i> <i>Elect New Committee Officers</i>

**Other tasks:**

- Execute the Implementation Schedule for the ***Regional Transit Coordination Study***.
- Provide assistance and coordination for implementing ***Destination Tomorrow*** and associated studies and plans
- Determine level of involvement of the Committee wishes to have in ongoing studies such as:
  - Peninsula Transit Study
  - Passenger Rail to Brunswick
  - Transit Oriented Zoning
  - Maine Narrow Gauge RR Extension Study
  - Other future studies
- Begin orientation of what it will mean to be a part of a Transportation Management Area
- Respond to Policy Committee requests for action, information or recommendations as needed

**Glossary of Terms**

AVL	Automatic Vehicle Location
BOP	Biennial Operations Plan (MDOT)
BTIP	Biennial Transportation Improvement Program (MDOT)
CMAQ	Congestion Mitigation Air Quality Program (Federal Funds)
FHWA	Federal Highway Administration

FTA	Federal Transit Administration
ISTEA	Intermodal Surface Transportation Efficiency Act
ITS	Intelligent Transportation Systems
JARC	Job Access & Reverse Commute
MDOT	Maine Department of Transportation
MPO	Metropolitan Planning Organization (PACTS, KACTS, ATRC, BACTS)
NNEPRA	Northern New England Passenger Rail Authority (Downeaster, contracts with Amtrak)
OPT	Office of Passenger Transportation (MDOT)
PACTS	Portland Area Comprehensive Transportation Study (Portland Area MPO)
SAFETEA-LU	Safe, Affordable, Flexible, Efficient, Transportation Act –Legacy for Users
STIC	Small Transit Intensive Cities
STIP	Statewide Transportation Improvement Program
STPA	Sensible Transportation Policy Act
STP	Surface Transportation Program (Federal Funds)
TE	Transportation Enhancement Program (Federal Funds)
TEA-21	Transportation Equity Act for the 21 <sup>st</sup> Century
TIP	Transportation Improvement Program (PACTS)
UPWP	Unified Planning Work Program
5303	FTA Planning Program
5307	FTA Urbanized Assistance

**Agenda Item # 5**

**Allocation Formula for Section 5307 and STIC Funds**

Staff will provide the outcomes generated from the formula.

**Agenda Item #6 a.**

**Regional Map and Timetable**

Staff will provide an update at the meeting.

**Agenda Item #6 b.**

**PACTS Regional Route Study**

**Scope of Work**

Draft, December 2, 2008

**Purpose**

To recommend changes to the METRO, South Portland, and Shuttlebus fixed route bus systems that would improve connections with each other, train and ferry service, increase ridership and optimize the number and alignment of the bus routes. To integrate elements of the *Portland Peninsula Transit Study*, the *Saco Bay Transit Study*, and the *Regional Coordination Study*.

**Study Elements**

1. Study Committee –GPCOG and SMRPC will meet regularly with and work with representatives of each of the three fixed route bus transit providers.
2. Advisory Committee – [Comprised of a diverse group of interested people including members of the Coordination Study, businesses, political leaders and the PACTS Transit Committee - the Advisory Committee](#) will hear presentations from GPCOG and SMRPC

during the beginning, middle and end of the study at the discretion of the Committee chairman.

3. Existing Systems – GPCOG and SMRPC will inventory existing transit routes, fares, capital assets and budgets. Build on the work in the *Regional Coordination Study*
4. Analysis
  - a. Analysis of current routes: which routes have the most ridership/revenue? Which routes need to be re-visited? Which activity centers and key destinations are the most important for transit ridership? How can the system best serve customers? Which routes have trouble with on-time performance? Are routes missing a densely populated market (employment/housing)?
  - b. How should the three systems interface - At the Portland Transportation Center? At the Maine Mall? On the Peninsula? Other?
  - c. Where are the opportunities for additional park and ride lots?
  - d. Do the current headways allow for convenient transfers and easy and timely access to destinations?
  - e. Are transit providers cognizant and able to disseminate other transit options to customers?
  - f. Evaluate schedules and transit operator's website for ease of use by customer
  - g. Evaluate transit provider's ability to market service
5. School Transportation. Work with GPCOG, METRO and School Officials on how the fixed route bus system [can better augment school bus service to](#) Middle and High schools.
6. Opportunities for increased frequency and expansion of service
7. Develop route design alternatives
8. Develop proposed schedules for new and altered routes
9. Financial Analysis. Working within the existing and proposed funding scenarios for the PACTS area transit providers, recommend funding strategies to support study recommendations.
10. Capital Improvements. Identify a prioritized list of capital assets to support the study recommendations. How many new buses are needed? Shelters?
11. Public Outreach. GPCOG and SMRPC will conduct outreach during the study, including regular updates to municipal officials and other stakeholders and public meetings.
12. Bicycle/Pedestrian Studies. Integrate
13. Timeline and Budget

<b>Study Element</b>	<b>Federal</b>	<b>Local</b>	<b>Total</b>
Issue RFP for Consultant work	\$ 648	\$ 162	\$ 810
Consultant Work	\$ 10,000	\$ 2,500	\$ 12,500
Study Committee Meetings	\$ 1,944	\$ 486	\$ 2,430
Advisory Committee Meetings	\$ 972	\$ 243	\$ 1,215
Public Outreach	\$ 778	\$ 194	\$ 972
Inventory Existing Systems	\$ 648	\$ 162	\$ 810
Integration with Other Systems	\$ 389	\$ 97	\$ 486
Analysis of Current System	\$ 648	\$ 162	\$ 810
Identify Opportunities	\$ 518	\$ 130	\$ 648
Develop Route Alternatives	\$ 648	\$ 162	\$ 810
Develop Schedule Alternatives	\$ 778	\$ 194	\$ 972
Identify Capital Improvements	\$ 389	\$ 97	\$ 486
Develop Funding Strategies	\$ 324	\$ 81	\$ 405
Final Report	\$ 1,944	\$ 486	\$ 2,430
<b>Total</b>	<b>\$ 20,627</b>	<b>\$ 5,157</b>	<b>\$ 25,784</b>

<b>Study Element</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>
Issue RFP for Consultant work							
Hire Consultant							
Study Committee Meetings							
Advisory Committee Meetings							
Public Outreach							
Inventory Existing Systems							
Integration with Other Systems							
Analysis of Current System							
Identify Opportunities							
Develop Route Alternatives							
Develop Schedule Alternatives							
Identify Capital Improvements							
Develop Funding Strategies							
Final Report							

**Agenda Item #6 c.**  
**Transit Planning in Comprehensive Planning Process**

Staff will review ongoing work for the Joint Planning and Transit Committee

**Agenda Item #6 d.**  
**Regional Fare Card Meeting**

Staff and members of the working group will provide an update.

**FACTS Transit Committee Roster**

Updated on 121/2008

<b>Members</b>	<b>Affiliation</b>	<b>Phone</b>	<b>Email</b>
John Bubier	City of Biddeford	284-9313	<a href="mailto:jbubier@biddefordmaine.org">jbubier@biddefordmaine.org</a>
Ed Clifford - Chair	ShuttleBus/ZOOM	282-5408	<a href="mailto:director@shuttlebus-zoom.com">director@shuttlebus-zoom.com</a>
Jack Debaradinis	RTP	774-2666 x 13	<a href="mailto:jackd@rtprides.org">jackd@rtprides.org</a>
Catherine Debo - Vice-Chair	CBITD	774-7871 x103	<a href="mailto:cdebo@cascobaylines.com">cdebo@cascobaylines.com</a>
Barbara Donovan	MaineDOT	624-3245	<a href="mailto:barbara.donovan@maine.gov">barbara.donovan@maine.gov</a>
Connie Garber	YCCAC	324-5762 x 2930	<a href="mailto:cgarber@yccac.org">cgarber@yccac.org</a>
Tom Gorrill	Gorrill-Palmer	657-6910	<a href="mailto:tgorrill@gorrillpalmer.com">tgorrill@gorrillpalmer.com</a>
Sara Devlin	MTA	871-7771 x111	<a href="mailto:sdevlin@maineturnpike.com">sdevlin@maineturnpike.com</a>
Alex Jaegerman	City of Portland	874-8724	<a href="mailto:AQJ@portlandmaine.gov">AQJ@portlandmaine.gov</a>
Tom Meyers	SPBS	767-5556	<a href="mailto:tmeyers@southportland.org">tmeyers@southportland.org</a>
Patricia Quinn	NNEPRA	780-1000 x105	<a href="mailto:patricia@nnepra.com">patricia@nnepra.com</a>
David Redlefsen	METRO	774-0351 x17	<a href="mailto:dredlef@gpmetrobus.com">dredlef@gpmetrobus.com</a>
Private Optr Seat	See below		
<b>Staff</b>			
Maddy Adams	GPCOG	774-9891	<a href="mailto:madams@gpcog.org">madams@gpcog.org</a>
Steven Linnell	GPCOG	774-9891	<a href="mailto:slinnell@gpcog.org">slinnell@gpcog.org</a>
Tom Reinauer	SMRPC	324-2952	<a href="mailto:treinauer@smrpc.org">treinauer@smrpc.org</a>
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<b>Others and Alternates</b>			
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