

# PACTS

Portland Area Comprehensive Transportation Committee



## Planning Committee Meeting Notice

Thursday, March 2, 2006  
9:00 a.m.

PACTS, 68 Marginal Way, Portland

*There are parking spaces available across Marginal Way and across Preble Street.*

### Agenda

1. **Call to order**
2. **Minutes of January 5<sup>th</sup> meeting**
3. **Bicycle/Pedestrian/Other Proposals for 08/09 Funding**  
  
Action on staff's scores of the proposals (memo to be sent on Tuesday)
4. **Destination Tomorrow (Attachment)**
  - A. Review of the schedule for May 18<sup>th</sup> adoption of the 2006 Plan
  - B. Action on the PACTS Transportation Project Land Use Policy, and Strategies 48A, 107, 108 and 109
5. **Status Reports**
6. **Other Business**
7. **Adjourn**

*Next Meeting: April 6<sup>th</sup> at 9:00 a.m.*

***The Metropolitan Planning Organization for the Portland Urbanized Area***

**68 Marginal Way • Portland, Maine 04101**

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**PACTS Planning Committee**  
**January 5, 2006**  
**9:00 a.m.**

**Members Present:** Peter Morelli, Chair, Saco; Erik Carson (for Brooks More), Westbrook; Dawn Emerson, Yarmouth; Tex Haeuser, South Portland; Jonathan Labonte, MTA; Mike Leberge, MaineDOT; Sandra Lie, Old Orchard Beach; Steve Linnell, GPCOG; Jon McNulty, Public Transportation; Maureen O'Meara, Cape Elizabeth; Greg Tansley, Biddeford; George Theborge, Falmouth; Conrad Welzel, MTA; Joe Ziepniewski, Scarborough

**Members Absent:** Wayne Davis, TrainRiders; Deb Fossum, Gorham; Alex Jaegerman, Portland; Donna Larson, Freeport; Carla Nixon, Cumberland; Tom Reinauer, SMRPC

**Staff and Guests:** Maddy Adams, GPCOG; Julia Dawson, PACTS; John Duncan, PACTS; Eric Ortman, PACTS

1. **Call to order.** Peter Morelli called the meeting to order at 9:10 a.m. Introductions were made around the table.
2. **Minutes of October 6<sup>th</sup> meeting.** *Joe Ziepniewski moved approval of the October 6<sup>th</sup> minutes, seconded by Erik Carson. All were in favor.*
3. **“Destination Tomorrow” Scores of 2008/2009 Roadway Proposals.** John Duncan gave an introduction of how the scoring process works. There is \$6,000,000 available. Eric and John scored the proposals individually and then produced composite staff scores. The Planning Committee will review the scores and submit them to the Technical and Policy Committees. The Technical Committee will then come up with a short list. In the future, staff will be coming back to the Committee to improve the scoring process because it is so subjective.

The TIP Committee has come up with another use for these Destination Tomorrow scores. If a PACTS project that has been funded has cost increases in its estimate, and if the project scored very well in the DT context, then the municipality would pay a standard local match for the project. However, if the project didn't score highly on its DT score, the community might pay a higher local match.

There was some discussion about the 80/20 match and how the scoring process came about.

*Joe Ziepniewski moved approval of the staff's recommended scoring. Tex Haeuser seconded the motion and all were in favor.*

4. **April Seminar on Land Use and Transportation.** Is the Planning Committee still interested in holding a seminar on land use and transportation? FHWA conducts land use and transportation briefings and they would lead the discussion. If we wanted to have a speaker, we would probably have to come up with the money for that. John reviewed the 10 topic ideas on his memo. John was asked if he wanted to do the seminar and he responded that he would prefer not to. It was suggested that we look at this issue at another time or perhaps from another angle. Perhaps something could be done on this topic at our annual meeting.

*Maureen O'Meara made a motion to not do the seminar at this time but instead incorporate the idea into our annual meeting. Joe Ziepniewski seconded the motion. Joe added that if a speaker happens to be in the area and the timing works for us, we should pursue that. The Chair agreed that we should address this issue again when it is more convenient and not such a large task. All were in favor of the motion except Steve Linnell.*

Tex reported that the Policy Committee declined to adopt the implementation of the Transportation Land Use Policy. Instead, they agreed to do a case study. Jon McNulty mentioned that the Transit Committee doesn't have a very good understanding of the Transportation Land Use Policy and would benefit from such a briefing.

George Theborge mentioned that there is a meeting in Augusta today where there will be a discussion of the Growth Management Act, which is undergoing a major overhaul as it relates to comprehensive plans.

**5. Status Reports.**

- The **I-295 Corridor Study** is almost done. It is a MaineDOT study and they are recommending a variety of interchange improvements as well as lengthening on and off ramps.
- The **Destination Tomorrow** Plan revision has become a backburner item. MaineDOT will be adopting their statewide plan next spring so we will need to have our plan done by that time.
- The Policy Committee is going to get involved in **the earmark process** by developing some proposals for the earmark funding that is done on an annual basis – it is a very small amount of money that is available annually. The bigger piece will be the amount of earmark money that Congress decides on five years from now. The Policy Committee is interested in developing some PACTS area recommendations to go after that money. The Policy Committee is organizing that process.
- The **TIP Process Committee** will be wrapping up its work next week and will have recommendations. They have been spending a lot of time trying to come up with a way of dealing with escalating cost estimates of projects from when a project gets funded to when it actually gets done -- the price is substantially higher in too many cases.
- Tex reported that the **Transportation and Land Use Policy** received a “cool” reception from the Policy Committee. The Policy Committee members asked some questions but they did not approve the 2010 implementation idea. They were concerned with a new layer of regulations being applied to projects. This policy would apply to very large projects, not small ones. There wasn't a lot of discussion from the Policy Committee and they ultimately supported case studies and education. Now we have to develop a good case study.
- Gateway 1 was mentioned. One of the purposes of Gateway 1 is to try to understand the connection between Land Use and Transportation. It has to do with taking zoning ordinances and having professionals analyze them to determine if there are things that promote sprawl. It was asked if that was something that we could do regarding the Gorham Bypass and the “toll road” study. Perhaps we could do a report that shows the impacts of the bypass and look at some of the fiscal impacts with that style of development. The Bypass and the “toll road” will have huge regional development impacts – whether positive or negative. We should look at it before significant amounts of money are expended. Peter asked for a volunteer to prepare an outline of what we might want to study. George agreed to be a part of putting something together for the next meeting. Erik Carson will work through Brooks More, and Maureen, Sandra and Joe also said they would be willing to help. The scope of the **case study** needs to be approved by the Policy Committee. We need to look at what the impacts will be and how best to channel the growth. It was recommended that Gorham be on board before a study is started. George will talk to Deb Fossum to bring her up to speed.

**6. Other Business.** None.

**7. Adjourn.** The meeting adjourned at 10:00 a.m.

**Attachments to Planning Committee meeting dated March 2, 2006**

**Agenda Item 4**

**Destination Tomorrow**

**A. Completion schedule**

The Policy Committee is going to adopt the *Destination Tomorrow* Plan for our expanded region on May 18<sup>th</sup>. For your review and comment, here is a schedule for completion:

<u>Destination Tomorrow Completion</u>						
		First	Final		Final	Final
		Draft to	Draft to	Briefing of	Action	Action
		Planning	Planning	Policy	Planning	Policy
<u>Final Report Chapters</u>	<u>Committee</u>	<u>Committee</u>	<u>Committee</u>	<u>Committee</u>	<u>Committee</u>	<u>Committee</u>
1. Executive Summary			April 15th		May 4th	May 18th
2. Plan Background	August '05		April 15th		May 4th	May 18th
3. Present and Future Conditions			April 15th		May 4th	May 18th
4. Alternatives Analysis			April 15th		May 4th	May 18th
5. Rec's and Strategies	August '05		April 15th	April 20th	May 4th	May 18th
6. Capital Invest. Framework			April 15th	April 20th	May 4th	May 18th
7. Implementation			April 15th	April 20th	May 4th	May 18th
<u>Public Handout</u>	Distribute final at June annual meeting					
<u>Final Bound Full Document</u>	Distribute in June or July					

**B. Action on the PACTS Transportation Project Land Use Policy, and Strategies 48A, 107, 108 and 109**

**PACTS Transportation Project Land Use Policy**

Here is the language adopted in 2003:

“Any arterial corridor roadway project, that by itself or as part of a program of improvements will reduce commuter travel times between an urbanized and a non-urbanized area, must be accompanied by a land use plan that preserves the arterial’s capacity, protects its mobility function and the public investment, and that minimizes sprawl.”

Staff recommends that the Policy Committee withdraw the Policy, and that we continue working on the implementation guidelines under the aegis of a revised Strategy 48A. Our reasoning is that is inaccurate to say that the statement endorsed by the Policy Committee in 2003 is a PACTS policy because: (1) three years have passed without applying it, (2) last spring the Policy Committee gave it a low “tier” priority, and (3) in December the Policy

Committee rejected the Planning Committee's proposals to fully implement the Policy starting in 2010 and to begin now to apply the guidelines to all project proposals that meet the thresholds in the guidelines.

### **Strategy 48A**

This strategy in the 2003 Plan falls under our Land Use Objective "to formulate a planning and design process that effectively coordinates land use and transportation decisions and spans jurisdictional boundaries". It was linked with our Land Use Policy above.

Staff recommends the "March 2<sup>nd</sup>" strategy below based on the Policy Committee's actions noted above. In particular the Policy Committee in December rejected the Planning Committee's recommendation for full implementation of the implementation guidelines starting in 2010 (as shown below).

#### *2003 Plan "Strategy 48A: Land Use Mitigation Plans"*

Establish a policy and set of procedures whereby PACTS will require the implementation of a land use mitigation plan before programming federal funds for an arterial corridor roadway project that significantly reduces commuter travel times between an urbanized and non-urbanized area.

*Staff's October "Strategy 48A: Implementation of the PACTS Land Use Policy"*  
(The Planning Committee did not act on this in October.)

Continue to refine the PACTS Transportation Project Land Use Policy's implementation guidelines drafted in 2004 and 2005 through application in pilot projects and through public education efforts through 2009. Full implementation of the implementation guidelines will begin in 2010.

#### *Staff's March 2<sup>nd</sup> "Strategy 48A: Land Use Mitigation Plans"*

Continue to work with State and Federal agencies on guidelines and rules (such as the MaineDOT's Rule for the Sensible Transportation Policy Act) to link major transportation investment decisions with land use development plans and policies in the PACTS Region and throughout the State.

### **Strategy 101**

The Planning Committee endorsed this in October. This is here *for your information* as it relates to Strategies 107 and 108.

#### *Strategy 101: Construction of the Gorham Village Bypass*

Continue support of the PACTS Policy Committee for the construction of the Gorham Village Bypass Phases I and II to reduce congestion through the Downtown of Gorham.

*Responsibility:* MaineDOT, Gorham

*Prioritization:* Tier 2 [staff]

## **Strategies 107, 108 and 109**

In October the Planning Committee asked staff to coordinate the language of Strategies 107 and 108. Staff recommends, instead, the creation of a new Strategy 109 to replace 107 and 108.

### *Planning Committee's October Strategy 107: South Portland to Gorham Toll Road*

(The Policy Committee's December action rejects this Plan strategy.)

As long as Gorham By-Pass Phase I continues to be a viable project, continue study of the South Portland to Gorham Toll Road. The study of the toll road and related alternatives will include the application of the amended 2005 draft PACTS Transportation Project Land Use Policy Implementation Guidelines. In this case, it is required that there be implementation of transportation-related land use planning for the corridor by the communities in the primary and secondary impact areas prior to release of construction funding for the toll road. Study of the toll highway shall also include identification of opportunities, from transportation-oriented development or other means, for net improvements to the region's economy. Note: The phrase "South Portland to Gorham Toll Road" is an informal term of convenience and is meant to convey a pay-as-you-go transportation facility in an as yet unspecified location. It could be a toll road or it could be something else, such as, eventually, a toll road with a transit component partially subsidized by tolls.

*Responsibility:* MaineDOT, PACTS, GPCOG

*Prioritization:* Tier 3 [staff]

### *Staff's October Strategy 108: Routes 25 and 22 Corridors West of Portland*

Continue support of the PACTS Policy Committee for investment in the Routes 25 and 22 corridors west of Portland to address safety, access and congestion issues. Actions to address these issues may include widening of certain roadways in the corridor, construction of a bypass to the "overlap" of Routes 22 and 114 and other roadway improvements, extension of the Turnpike Spur (Exit 45), extension of the public transportation system and travel demand management.

*Responsibility:* MaineDOT, PACTS

*Prioritization:* Tier 3 [staff]

### *Staff's March 2<sup>nd</sup> Strategy 109: Portland to Gorham Corridor*

Continue to focus attention on regional transportation and land use planning options to address safety, access and congestion issues in the Portland to Gorham corridor as defined by the Route 114, 22 and 25 corridors. Actions to address these issues may include widening of certain roadways in the corridor, construction of a bypass to the Routes 22/114 "overlap", construction of a toll highway to Gorham, extension of the public transportation system, travel demand management and/or other actions.

*Responsibility:* MaineDOT, PACTS

*Prioritization:* Tier 3 [staff]

*How to handle Route 111 from Biddeford to Sanford? Create a new Route 111 strategy similar to Strategy 109? Or create a broad regional east-west mobility strategy that would highlight our east-west corridors such as Routes 5, 112, 302, 115?*

## Status Reports – March 2006

Tony Barrett, a Trustee with the **East Coast Greenway Alliance**, is available to give us a presentation on their “Close the Gaps” campaign on April 6<sup>th</sup>.

Donna Larson is representing Freeport on our **2009 Reauthorization Earmarks Committee** which will meet later this month.

Ask Jonathan Labonte if you want a briefing on the Turnpike Authority’s recently adopted **interchange study policy**.

PACTS committee leadership has been invited to attend the March meeting of the **board of the Maine Turnpike Authority**.

Would you like a presentation on the new **Safe Routes To School** program being administered by MaineDOT?

Several Planning Committee members recently attended a briefing here on a legislative **proposal to increase state funding for highways**.

Julia Dawson recently briefed the Technical Committee on her analysis of potential locations eligible for FHWA **Safety Funds** in the upcoming biennium.

Ask Donna Larson if you want a briefing on the development of a **stormwater user fee**.

**Jim Carmidy** has just started work as Portland’s new Transportation Engineer.

**The GPCOG Quarterly Report is attached.**

The FHWA’s final figures for FY 2006 **reduce our MPO Allocation** for the 06/07 biennium by another 2%.

We are about to start a feasibility study of **potential new connections to the turnpike** in Saco.

Jeff Monroe, David Willauer and John Duncan recently made presentations to the **Governor’s Rail Financing Task Force**. The task force will submit its report this fall.

MaineDOT is putting the finishing touches on the **I-295 Corridor Study**.

## Memorandum

**Date:** January 20, 2006

**To:** Neal W. Allen, Executive Director  
John Duncan, PACTS Director  
Ann Mazerolle, Finance Director

**From:** David Willauer, GPCOG Program Director

**Cc:** GPCOG and PACTS Staff

**Subject:** 2<sup>nd</sup> Quarter GPCOG Programs Status Report  
October 1 to December 31, 2005

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Attached please find the 2<sup>nd</sup> Quarter 2005 GPCOG Program Status Report for your review.

## **GPCOG STATUS REPORT**

**2<sup>nd</sup> Quarter: October 1 to December 31, 2005**

### **Community Development Block Grant (CDBG) Program**

- CDBG Getting Started workshops with LRDC & DECD in Naples 10/17 and in Saco 10/24 [CP]
- Daniel Stevenson, DECD on 10/19, Economic Development grants [CP]
- Potential CDBG projects with planners, managers, and/or ED directors in Standish, Casco, Freeport, Bridgton, Naples, Falmouth, and Harpswell [CP]
- Tower Publishing, application for business assistance, Town Council presentation 12/27 [CP]
- Affordable housing implementation options for Harpswell town committee on 12/5 [CP]
- Naples Grange Hall Rehabilitation with Town Manager, DECD, and Grange Board 11/2 [CP]
- Freeport site visit 11/7 to discuss CDBG application for Historic Preservation application for the proposed Community Center with Town Planner, DECD
- Standish Economic Development Committee 11/14 to discuss potential CDBG Projects [CP]

### **Evacuation Planning**

- AVESTA Housing Evacuation Plans, begun October 2005 for all AVESTA properties [DW]
- Emergency Evacuation & Detour Plan Working Group 10/6, 11/3, 12/6 [DW]
- Cote, PWD 10/17 for Evac Plan [DW]

### ***Go Maine Program***

- ACT-Patriot Chapter re 2006 ACT Conference-Boston planning, Boston MA, 10/14. [CK]
- ACT web conference re Gas Prices and TDM Responses, 10/24. [CK]
- Aetna Insurance, presentation to management and employees, 10/13. [CK]
- Bicycle Coalition of Maine re promotion opportunities, 11/10. [CK]
- Enterprise Rent-A-Car and vanpool vehicle rental opportunities, 11/7, 11/11. [CK]
- GO MAINE commuter outreach brochure. [CK, SM]
- MaineDOT (Steve Greenlaw, Mike Merwin) re new van specifications, 12/7. [CK]
- Maine Human Resource Management Summit, South Portland, 10/4-5. [CK]
- ME HR Summit 10/3-4
- Media campaign with radio spots, print ads, Internet ads, and Chamber flyers.
- Mermaid Transportation re employer vanpool opportunities, 11/8. [CK]
- MaineDOT (Sue Moreau) re preferred parking pass program, Enterprise proposal, 11/9. [CK]
- Inland Hospital, Waterville re exhibit at Men's Health Resource Fair, 11/15. [CK]
- Sabattus town hall parking for vanpool commuters. [CK]
- Togus VA Hospital, Togus re vanpool with VPSI Vanpools to management and staff, 11/3. [CK]
- Topsham Park & Ride: potential Park and Ride opportunities in Exit 31 area. [CK]
- University of Maine at Orono promotion. [CK]
- USM, Portland re exhibit at Student Transportation & Energy Fair, 12/8. [CK]
- Van driver training and road test with driving instructor Don Wyse 10/4-5-6. [CK]
- Van drivers quarterly meeting, Augusta, 10/25. [CK, MW]
- VPSI Vanpools re vanpool opportunities in Maine, 11/3. [CK]

### **GPCOG & PACTS Committee Meetings**

- GPCOG Steering Committee [NA, MA] 10/19
- GPCOG Executive Committee 11/16 [NA, MA]
- Public Works Directors Meeting 11/10 [SM, CM]
- PACTS Planning Committee, [SL, MA, JD, EO] 10/6

- PACTS Policy Committee, [MA, JD, EO] 10/20, 11/17, 12/22
- PACTS Transit Committee, 10/13, 11/10, 12/8 [SL, MA, JD, DW]
- PACTS Technical Committee Meeting 11/8 [MA]
- PACTS TIP Process Committee Meeting 11/08, 11/17, 12/15 [SM]

### **Kids and Transportation Program**

- Anthem regarding bicycle helmet program [EW, DW, SC]
- Chevrus HS, Portland : alt fuels/Hybrid pres. 20 students, 2 pres 11/16 [EW]
- Ellsworth HS, Alt fuel/cost of ownership w/MEEP 4 pres, 2 teachers, 75 students 12/1 [EW]
- Energy debate, MEEP, S.Berwick, 65 students, 8 teachers [EW]
- John Baptist HS, Bangor: Alt Fuels/Hybrid, 75 students, 3 class 11/8 [EW]
- Gardiner HS, alt fuels w/Hydrogen pres, 90 students, 4 pres 11/15 [EW]
- Gardiner HS, Cost of ownership w/MEEP, 4 pres, 2 teachers, 80 students 12/8 [EW]
- MEEP presentation development [EW]
- Morse HS, Bath: Cost of Car Ownership/History Pres, 60 students, 4 classes 11/10 [EW]
- Mt Blue HS, Farmington: Cost of Car Ownership/History. 135 students, 6 classes 11/17 [EW]
- Sarah Cushman/MEEP transportation curriculum development [EW]
- Statewide Transportation Map development [DW, EW, NH]
- S. Portland HS: Hybrid/transportation evolution, 50 students, 1 pres 11/16 [EW]
- S. Portland HS: Cost of Car Ownership pres, 15 students, 1 class. 11/4 [EW]
- Transp and the Environment workshop planning, MEEP, ME DEP, SMRPC 11/3 [EW]
- Transp & Environment workshop, Owls Head, 38 students, 6 teachers, 3 pres 11/18 [EW]
- Transp & Environment workshop, Portland, 35 students, 5 teachers, 3 pres 11/29 [EW]

### **Land Use Planning**

- Cape Elizabeth Comprehensive Plan update [CP]
- Falmouth Corners Working Group 10/6, 10/12, 10/21, 10/28 [NA, DW]
- Naples, Comprehensive Plan Committee [RS] 11/28, 12/12
- Scarborough Inter-local Support Package – 10/05 [NH]
- Scarborough Interlocal Support Package 10/5 [NH] and meeting [RS] 11/1
- State Planning Office, Coordinators Mtg, EMDC [RS] 10/28
- Standish Comp Plan Meetings 10/6, 11/05 [NH] 10/27, 11/10, 12/1, 12/15 [RS]
- Yarmouth Town Planner, Inventory & Analysis, GPCOG [RS] 11/3

### **Maine Clean Communities Program**

- “Northeast Corporations for Climate Action Forum” Fairchild Semiconductor, [SL] 10/4
- Web-cast on annual AFV reporting, [SL] 10/11
- METRO CNG Groundbreaking/Beyond a Billion Celebration, [SL] 10/14
- Maine Clean Communities Stakeholder Meetings, [SL, SM] 10/25, 12/7
- Participated in Mayor’s Portland Global Warming Roundtable, [SL] 10/28
- Organized and issued press release for the METRO CNG/Billion Gallon Event [SL]
- Hydrogen Energy Center workshop at Chewonki Institute, [SL] 11/9
- Meeting with Biodiesel for Maine staff, [SL, CM] 11/16
- Air Quality Conformity Interagency Consultation, [SL] 11/18
- Clean Cities Regional Conference Call, [SL] 11/28
- Meeting with Biodiesel for Maine staff and City of Portland staff, [SL, CM] 12/13

## **Regional Corridor Coalitions**

- Central Corridors Coalition Shoreland Zoning Update – 10/05 [NH]
- Central Corridors Coalition 12/14 in North Yarmouth [DW, NH]
- Coastal Corridor Coalition Meeting, Woodlands, 11/19 [NA, DW]
- Lakes Region Transportation Coalition 10/4, Windham and 12/13, Bridgton [DW]
- MaineDOT Regional Forum: 20 Year Plan, Scarborough 10/27, [CK, DW, NH, MA, MW]
- MDOT Meeting regarding corridor planning 11/05 [NH, DW]
- New England Association of Regional Councils conference 10/27-10/29 [NA, CP, DW, NH]
- Route 113 Corridor Study Meeting, Fryeburg, 11/30 [CP]
- Route 113 Corridor study application, including Standish Town Council presentation 12/13
- Route 113 planning meeting with AVCOG & SMRPC at GPCOG on 12/22
- Mountain Division meeting on 12/30, Baldwin with Senator Collin's Office
- White's Bridge Intersection Mtg 10/25 [DW]
- Windham Incubator project financial feasibility 10/17 [CP]

## **Safe Kids Maine**

- Androscoggin County Inspections, 10/10 (8), 11/14(10), 12/12 (3) [SC]
- Brunswick Fire Prevention Open House, 10/12 [SC]
- Car Seat Checkup Event, Martin's Point HC, Portland 32 seats inspected 10/1 [SC]
- Car Seat Checkup Event, Forest City Chevrolet, Portland, 4 seats inspected 10/7 [SC]
- Car Seat Checkup Event, Health & Safety Fair, Standish, 8 seats inspected 10/15
- Car Seat Check Up Event, Rockland, Mid-Coast Chapter, 14 seats inspection 10/15
- Car Seat Checkup Event, Wal-Mart, Farmington, 7 seats inspected 10/28 [SC]
- Car Seat Checkup Event, Safe Kids Maine Mid-Coast Chapter, Northeast Community Health Fire
- Car seat appointments, 11/4 (3), 11/8 (4), 11/9 (1), 11/10 (2), 12/20 (3), 12/21 (1) [SC/TG]
- CPS Training RTP Bus Drivers, Portland 11/14, 11/16 [TG]
- CPS Technician class exam, Falmouth Fire Department 11/28 [TG, SC]
- Cumberland County Car Seat Inspection Station, Portland 10/20 (16) [TG, SC]
- Cumberland County Inspection Station, Falmouth FD, (20) 11/17, 12/15 (19) [TG, SC]
- Kennebec County Inspection Station, Waterville, 10/5, 11/2 (4), 12/7 (8) [SC]
- Portland CPS Voucher Site, 10/11 (6), 10/25 (9), 11/22 (5), 12/6 (8), 12/20 (6) [TG]
- Rockland Fair, 18 seats inspected 10/29 [SC]
- Safe Kids Worldwide Leadership Conference, Washington, DC 10/18-22 [SC, TG]
- School Buses CPS Class, Augusta 10/17 [SC, DW]
- Windham Car Seat Inspection Station, 10/15 (12), 11/19 (12), 12/20 (12)
- Windham Fire Prevention Open House, 10/22

## **Southern Maine Economic Development District (SMEDD)**

- County and GPCOG committees, 10/19: County CDBG application for Entitlement status [CP]
- Participated in 10/17 Threshold to Maine RC&D Board meeting [CP]
- Responded to requests for information from Press Herald, Portland, Falmouth, Scarborough, Pownal, and various business and consulting firms [CP]
- Participated in County's planning process to pursue CDBG application for Entitlement status, including meetings with officials from County, HUD, South Portland, and/or COG on 11/4, 11/15, 11/16, 11/23, 12/7, 12/12, and 12/20 [CP]
- Participated in SMEDD Board meeting in Scarborough on 12/19
- Participated in 11/21 Threshold to Maine RC&D Board meeting [CP]
- Prepared data package for Lakes Region Development Council for upcoming workshop

- Responded to requests for information from municipalities of New Gloucester, Cumberland, Scarborough, and Portland, Sebago Lakes Chamber, Portland chamber, Bridgton News, Press Herald, and various business and consulting firms [CP].  
Windham Incubator
- Met with Mark Hews and Roger Timmons in Windham on 11/21 to discuss financial feasibility of project, review open space map, and prepare for Town Council presentation

### **Transit Planning**

- Bayside Development Committee, [SL] 11/3
- FTA Listening Session on SAFTEALU at Volpe Center, [SL] 12/15
- Greater Portland Intelligent Transportation Systems (ITS) Annual Meeting 12/7 [DW]
- Human Health in a Changing Environment”, [SL] 10/21
- Maine Narrow Gauge RR Study 10/19, 11/16, 12/8 [SM]
- Maine Neighborhoods Conference, [SL, CA] 12/14
- Malcolm Burson, Maine DEP to discuss Transit-Oriented Development 10/17 [SL]
- METRO Board, [SL] 10/18, 11/17
- METRO Routes and Stops Update – 11/05 [NH]
- NNEPRA NTD meetings 10/5, 10/25, submitted Report, 10/28 [DW]
- Portland Transportation Committee – 10/27. [SM]
- Portland Traffic Calming Ordinance 10/26, 11/22, 11/30 [DW]
- Presenter/Moderator in Workshops on Transportation & Land Use at “Making the Connection,
- Staff Meeting for Regional Transit Consolidation Study, [SL, DW, TR] 10/26
- TIDS update, delay and free text function – 10/05 [NH]
- VMT Reduction Subcommittee for the Maine Climate Action Plan, [SL] 10/31

### **Waterfront**

- Waterfront meetings with staff on 10/4 and 10/27 to develop scope of analysis [CP]
- Completed, compiled, and prepared analysis for business and property owner surveys [CP]
- Ocean Gateway Marine Passenger Terminal Groundbreaking 10/3 [DW]
- Presentation of survey results to Mayor’s Waterfront Task Force on 10/11 [CP]
- Portland Fish Pier Authority Board of Directors Meeting 9/26 [SM]
- Portland Waterfront owners and business surveys [CP, EW]
- Waterfront Alliance 10/11, 11/8, 12/7 [SM]
- Presentation of survey results at City’s Waterfront Public Forum on 12/9 [CP]

#### **GPCOG Staff Key**

MA:	Maddy Adams (Support Services Manager)	NH:	Natalya Harkins (Planner/Cartographer)
CP:	Caroline Paras (Economic and Community Planner)	EW:	Erik West (Kids and Transportation Coordinator)
NA:	Neal W. Allen (Executive Director)	JG:	Jennifer Geaumont (Support Services)
SC:	Suzanne Cook (Safe Kids State Coordinator)	CK:	Carey Kish (GO Maine Manager)
TG:	Terri Gilpatrick (Safe Kids Training Coordinator)	SM:	Sue McIntrye (Support Services)
MW:	Muriel White (RideMatching Specialist)	RS:	Rick Seeley (Senior Land Use Planner)
SL:	Steven Linnell (Senior Transportation Planner)	EO:	Eric Ortman (PACTS Transportation Planner)
JWD:	John Duncan (PACTS Director)	DW:	David Willauer (Program Director)
JD:	Julia Dawson (PACTS Planner)		