

# PACTS

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Portland Area Comprehensive Transportation Committee

## **PACTS Policy Committee Meeting Notice**

May 17, 2007  
1:30 p.m.

PACTS, 68 Marginal Way, Portland

- 1. Call to order**
- 2. Minutes of the April 19<sup>th</sup> Meeting**
- 3. Regional Transit Coordination Study**  
  
Presentation of final recommendations from the Transit Committee
- 4. Capital Funding Topics**
  - A. Adopt a reduced 2008/2009 PACTS MPO Allocation Projects List
  - B. Adopt a set of guidelines regarding the “local advance” funding for PACTS projects in 2007
  - C. Legislative updates
  - D. Report on Monday’s meeting of MPO’s and Commissioner Cole
- 5. Two-Year Unified Planning Work Program**  
  
Adopt a two-year PACTS planning/administration work plan and budget
- 6. Consent Agenda**
- 7. Executive Director Evaluation – Executive Session**
- 8. Adjourn**

*Next Meeting: The date for the June Annual Meeting will be announced today.*

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## Attachments for May 17<sup>th</sup> Policy Committee Meeting

### Minutes of April 19, 2007 Meeting

**Members Present:** Rick Michaud, Chair, Saco; Neal Allen, GPCOG; Dana Anderson (for Jim Gailey), South Portland; Mike Bobinsky, Portland; Jerre Bryant, Westbrook; Kathi Earley, Portland; Joe Gray, Portland; Judy Harris (for Jeff Monroe), Portland; Tex Haeuser, South Portland; Mike Laberge (for Dale Doughty), MaineDOT; Jonathan LaBonte (for Conrad Welzel), MTA; Bob Malley (for Mike McGovern), Cape Elizabeth; Tom Meyers, Public Transportation; Tom Milligan (for John Bubier), Biddeford; Dale Olmstead, Freeport; Ron Owens, Scarborough; Nathan Poore, Falmouth; Bill Shane, Cumberland; Jim Thomas, Old Orchard Beach; Nat Tupper, Yarmouth

**Members Absent:** David Cole, Gorham; Dale Doughty, MaineDOT; John Perry, FHWA; Anthony Plante, Windham; Paul Schumacher, SMRPC; Scott Seaver, North Yarmouth

**Staff and Guests:** Maddy Adams; GPCOG; Julia Dawson, PACTS; John Duncan, PACTS; Steve Linnell, GPCOG; Ray Penfold, VIP; David Redlefsen, Public Transit; David Willauer, GPCOG

- (1) **Call to Order.** Rick Michaud called the meeting to order at 1:35 p.m.
- (2) **Minutes of March 15<sup>th</sup> meeting.** Rick Michaud asked for any comments on the minutes. Hearing none, he declared the minutes adopted as written.
- (3) **Capital Funding Topics.** Thanks to efforts by Julia Dawson, some new safety projects are being funded by MaineDOT.

**3A. Action on process to revise 2008/2009 PACTS projects list.** Julia distributed a project status report. John D. reviewed the process as outlined in the agenda packet. Nat asked if the 08-09 dollars are being used for 06-07, what would happen to the 08-09 projects. The 08-09 projects are being cut. Bill S. mentioned that MaineDOT was entertaining a reimbursement process for existing projects (those projects with a PIN). Bill was concerned that if municipalities pursued this option, MaineDOT would run out of money even sooner. The same city/state standards would still apply. None of the 08/09 projects have PIN numbers. Joe Gray stated that Park Avenue/Brighton Ave. needs to be done. The reimbursement process may be an option for the City; they would like to get more clarification. Nat mentioned that Yarmouth also has some projects that they would fund if they were to be reimbursed but if that money is coming from next year's funds, then we are just borrowing from Pete to pay Paul (but Pete is never getting paid back). We are not dealing with a cash flow issue but more an allocation process. Bill Shane mentioned that he had spoken to someone at MaineDOT the day after the last PACTS meeting and they did indicate that if the town paid upfront, their project could go forward if they had a PIN -- this was through the RRI program. Mike Laberge said that he will take the committee's concerns back to Dale and will let him know that the committee would like him to attend the next meeting. We will revisit the issue at the next meeting. *A motion was made and seconded to approve the recommendation presented by staff regarding the process to be used for project allocations. The motion passed.*

**3B. Action on list of PACTS projects to go to bid in 2007.** Julia Dawson presented an update. This list was reviewed by the Technical Committee and what Julia has presented was their recommendation. A list was prepared that totals a little over \$2.8 million; the list is not in priority order. The Westbrook Spring/County project has already gone out to bid. The priority order is determined by the advertised date. Kathi asked if there was any further information on LAP projects. Julia explained that that information doesn't factor into the recommendations. Nat asked what our position is regarding the project(s) that doesn't get funded because there is not enough

money. Julia responded that they will still be on the list for construction in the future but will not get done in 2007. Nat was concerned that projects were getting funded in the order of their advertised date. Rick M. pointed out that the Spring/County project is already out to bid which means that MaineDOT has made their decision on funding without PACTS approval. He recommended a meeting with the Commissioner to clarify this. Jerre explained that MaineDOT would advertise but that they would not fund the project until it was approved by PACTS. *Nat moved approval of the list of projects that staff recommended. Ron Owens seconded the motion and the motion was approved.*

**3C. Action on trail projects funding.** *Nat Tupper moved approval of amending the 2006-2008 TIP by adding the following three projects listed under the FHWA Recreational Trails Program:*

- 1. Trail renovation and construction of 275 feet of boardwalk along the Fore River in Portland near I-295 (\$40,000 in FHWA funds);*
- 2. Construction of 3,200 feet of trail near the Cousins River in Freeport (\$40,000 in FHWA funds);*
- 3. Renovation of ten miles of trail in Freeport at Vaughn Woods, Wolfe Neck and Grafton Notch State parks (\$29,529 in FHWA funds).*

*The motion was approved.*

**3D. Updates on Legislative bills.** John provided a synopsis of LD 1790, which was prepared by MBTA and John Melrose. John Melrose briefed the Technical Committee on this Bill. Recent revisions have been made to the Bill.

**(4) Priorities for the Work of PACTS July 2007 to June 2009.**

**4A. Action on results of the March 15 Committee workshop.** This is the result from the last workshop meeting; a list with scores was prepared. Eighteen members responded. Today's task is to determine the priorities of the various tiers. This will provide a basis from which to work over the coming years. Tier 1 would be the #1 priorities, Tier 2, would be the #2 priorities, etc. It was suggested that the top ten priorities be selected. Joe Gray asked what is realistic for the number of initiatives that the staff can be working on over the next two years. John responded that working on the #1s and #2s would probably be doable, although some may not be achievable in two years. Mike B. noted that there are numerous projects that scored 3s and 4s range in the studies list on page 14. Rick M. stated that study money can only be used for studies; we have funding in excess of the studies being requested. Judy mentioned that some projects might be able to be merged together to get the list down a little. Tex recommended that the use of PACTS planning funds to finance aerial photos of the PACTS region every three years be moved up on the list. Rick asked if that could be moved over to the study list. Nat stated that if planning studies are scored separately then they should be prioritized as well. He also suggested that evacuation or emergency planning be added to the list. David mentioned that we did apply for and receive funding for evacuation/emergency planning. We are currently working on a hurricane plan for Portland. Last year we did an evacuation plan for the Maine Mall area. Bill liked Table 2 because it spells out who would be working on what. He would prefer to work from Table 2 to determine priorities. All of the items on Table 1 are also on Table 2. There are some things that didn't score high but could be accomplished relatively quickly. Joe liked Bill's idea of working with Table 2. It was suggested that the lists be brought back to the various committees to have them determine what should be done. Tom M. suggested that nothing should be precluded from being worked on as long as it receives the blessing of the Policy Committee. The Transit Committee is already mid-way through their list of items.

Rick mentioned that the Policy Committee needs to stay on top of the earmark process and that we need to do a better job this year getting a piece of that \$200 million pie. This should be made a

high priority for the Policy Committee. We should prepare to submit three projects on the magnitude of the Gorham Bypass.

**Ron Owens made a motion to approve the list of priorities presented (including Tables 1, 2 and 3), seconded by Joe Gray. All were in favor of the motion except Tex.** John D. mentioned that access management scored low and that is a topic that the Planning Committee has been working on; it is also a guiding policy of *Destination Tomorrow*. John thought it was a great opportunity for us to work on this topic even though it scored low. John will compile a summary report of good practices in access management. MaineDOT has been working on access management for rural areas.

**4B. Receive report on draft two-year work plan.** John reviewed a draft planning work plan. We have been under spending our FHWA funds. This plan will be fine-tuned for presentation in May. An FTA list will also be prepared which will show the work that David, Steve, SMRPC and the Transit Committee will be involved with. Mike B. asked about #6 on page 15 of the agenda packet – creation of a PACTS capital projects accounting system. The complexity and challenges of keeping track of the financing of capital projects has been a problem and that is where this came from. John said that he is feeling more comfortable with how things are going but Rick M. would like to see a more refined accounting system. He is not comfortable that MaineDOT could give us an up-to-date status on most projects. On page 16, Mike asked about context sensitive solutions. He said the workshop was very impressive with an impressive approach to planning. He would like to see us build on that. Tex suggested that moving forward with GIS or ortho-photography should be added to the FHWA list. Rick M. asked the committee to let John know if there is something that they would like to have added to the list. Nat pointed out that the list for the work plan doesn't reflect the priorities from the tables. He suggested taking the Table 2 priorities and giving them back to the committees and having the committees come up with a list of real priorities. The work plan could be developed from that. Rick M. stated that it was the consensus of the group that they wanted to see what the priorities of the various committees were. Ron agreed with Nat that it should go back to the committees for their determination as to what they see as projects that should be done. The priority list should serve as a guideline. We should get meaningful work plans from the various committees. John reminded the group that a work plan needs to be submitted to MaineDOT in May.

- (5) **Election of Officers for FY 2008.** The Nominating Committee (Mike McGovern, Nat Tupper and Rick Michaud) met and have recommended that Mike Bobinsky become Chairman and Bill Shane Vice-Chairman. **Nat Tupper made a motion that the Nominating Committee's recommendation be accepted. Joe Gray seconded the motion and all were in favor.**
- (6) **Consent Agenda. Ron Owens moved approval of the consent agenda, seconded by Bill Shane. The consent agenda was accepted.** John mentioned that the CSS workshop was a huge success and he has received lots of good feedback. Julia is organizing a working group.

John Duncan's evaluation will be performed in May. Members will be receiving the form prior to the next meeting. Jonathan updated the Committee on MTA plans. David W. distributed a schedule of upcoming public meetings.

- (7) **Adjourn.** The meeting adjourned at 3:20 p.m.

## **Agenda Item 3 – Regional Transit Coordination Study**

Staff Resource: Steve Linnell, Tom Reinauer and David Willauer

Member Resource: Tom Meyers, chair of the PACTS Transit Committee, Connie Garber, vice chair, and members of the Transit Coordination Study Advisory Committee.

Recommendations: Staff recommends the following Policy Committee action to be taken at the PACTS Annual Meeting in June:

1. Adopt the *PACTS Regional Transit Coordination Study* as an addendum to *Destination Tomorrow 2006*.
2. Dissolve the PACTS Regional Transit Coordination Study Advisory Committee.
3. Designate the PACTS Transit Committee as the lead agent to implement the recommendations of the study.
4. Support the development of a Joint Resolution, Memorandum of Understanding, Letter of Intent, or other acceptable form of agreement among the agencies' governing bodies and Maine DOT to endorse the spirit and intent of the study's recommendations and to encourage their implementation, with continued support as appropriate from GPCOG and SMRPC.

### **Background**

The *Regional Transit Coordination Study* was identified as one of the top recommendations in *Destination Tomorrow*. Strategy 34 states, "(C)ontinue the efforts of the PACTS Transit Committee and Peninsula Transit Operations Group to coordinate transit service, fares and operations in the region. These efforts should include the feasibility of regionalizing the seven public transit service providers, potentially into a regional transit authority or more cost-effective and streamlined structure."

For the last eighteen months the staff and Study Committee have done a significant amount of research and analysis. The analysis suggests that the region is composed of a number of public and private transit operators providing many different services to different populations with different types of equipment and under different mandates, all operating independently.

The preliminary analysis, summary, and recommendations were provided to the PACTS Policy Committee at the November 16, 2006 meeting. Since then, the draft recommendations have been presented in a series of public forums and meetings. The completed Executive Summary dated May 2007 can be found at

<http://gppacts.transitid.com/documents/RTS%20Report%20Ex%20Sum%205%2010%2007.pdf>. There have not been any substantive adjustments to the recommendations presented last November. The recommendations have been prioritized by the Study Committee and in many cases

recommendations were combined into clusters to set the groundwork for its focus in the coming months.

The Executive Summary contains: the goals and objectives of the study; guiding principles for coordination and consolidation efforts developed from best practices in other regions of the country; key findings from a customer’s perspective; an explanation of “The Four C’s,” a model proposed for advancing regionalization among the transit providers; a prioritized list of recommendations, and the full list of recommendations grouped under four broad categories (Planning, Operations, Marketing, and Capital investment).

Because of the diverse nature of the transit agencies and their respective governing bodies, the Study Committee believes that implementation of the recommendations can best be advanced by following a model that is sensitive to local involvement and “buy-in” while creating a framework for methodically advancing customer focused, cost effective, and efficient transit services for those moving in and through the area. This can be accomplished by facilitating communication, coordination and collaboration among providers. Through this process, additional opportunities for consolidation may emerge in the future.

This continuum for regionalization provides a process for each of the current transit providers to expand upon the work they are already doing together and advance the results of this study. Progressing along this continuum brings elected and appointed officials opportunities: to deliver better service, to reduce or eliminate uncertainty in service delivery due to the new partnerships, and to address shared problems by working with other agencies at mutually agreeable levels.

Based on the recent results of the Policy Committee’s list of PACTS work task priorities for the coming two years, it is the sense of the Transit Committee that there is strong likelihood that implementation of the study will be in the top tier of work to be completed in Year 1. In addition, many of the transit related tasks in other tiers are included. The Transit Committee is ready, willing, able, and excited about moving ahead and implementing this work.

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FIRST DRAFT – A work in progress – May morph into another type of document more suitable or agreeable to the parties involved.

**A JOINT RESOLUTION BY THE GOVERNING BODIES  
AND MAINE DEPARTMENT OF TRANSPORTATION  
SUPPORTING IMPLEMENTATION OF THE  
*PACTS REGIONAL TRANSIT COORDINATION STUDY***

WHEREAS the regional transit system is a critical mode of transportation for many citizens; and

WHEREAS the region has multiple public and private transit operators with defined sub-regional operating areas; and

WHEREAS the regional transit system must be capable of providing a region-wide integration of planning, operations, marketing, and capital investment so that the system is seamless for the user; and

WHEREAS decisions regarding regional transit policy and service delivery should be made with a regional perspective; and

WHEREAS a regional transit system must balance local control over operating and funding decisions with the need for a an integrated transit system; and

WHEREAS, the Portland Area Comprehensive Transportation Committee (PACTS), the federally mandated metropolitan planning organization for the Greater Portland area, chartered a Regional Transit Coordination Study to coordinate transit service, fares and operations in the region to include the feasibility of regionalizing the seven public transit service providers, potentially into a regional transit authority or more cost-effective and streamlined structure; and

WHEREAS on June 22, 2007, the PACTS Policy Committee adopted the Study as and addendum to *Destination Tomorrow 2006*, their vision for the transportation system of the Greater Portland region through 2030; and

WHEREAS the PACTS Transit Committee has already demonstrated the ability to communicate, coordinate, and collaborate on regional transit operations that are cost effective and seamless, and has been designated as the lead agent to implement the Study; and

WHEREAS at this time none of the transit providers or their governing bodies are prepared to completely consolidate all transit service operations; and

WHEREAS the Study framework provides flexibility and the opportunity for any or all of the transit providers to join together to implement a recommendation at any level while following the policies and procedures of their respective governing bodies.

NOW, THEREFORE, BE IT RESOLVED that the below listed entities concur with the spirit and intent of the *PACTS Regional Transit Coordination Study* and endorses the assignment of the PACTS Transit Committee as the agent to implement the Study recommendations to the maximum extent possible.

Signatures from chair of governing bodies including, but not limited to:

- Biddeford – Saco – Old Orchard Beach Transit Committee (Shuttlebus/ZOOM)
- Casco Bay Island Transit District (Casco Bay Ferry)
- Greater Portland Transit District (METRO)
- Maine Department of Transportation, Office of Passenger Transportation
- Northern New England Passenger Rail Authority ( The Downeaster)
- Regional Transportation Program (RTP)
- South Portland Bus Service (SPBS)
- York County Community Action Corporation (YCCAC)
- Private passenger transportation providers.

## **Agenda Item 4 – Capital Funding Topics**

### A. Adopt a reduced 2008-2009 PACTS MPO Allocation Projects List

Staff Resource: John Duncan

Member Resource: Rick Michaud and Mike Bobinsky met with staff on this.

Recommendations: To adopt the revised 2008/2009 PACTS MPO Allocation list of projects as presented in Table 1 below, and to adopt the conditions outlined below.

#### Background

In March, MaineDOT staff advised the Policy Committee of a major reduction in the 2008-2009 MPO Allocation. MaineDOT has asked us to revise our \$14,000,000 list down to a \$10,250,000 list this month in order to make a federal deadline this summer. Last month the Policy Committee endorsed the staff recommendation to approach the task in the following way:

1. Recalculate the Set Aside amounts based on the reduced size of the MPO Allocation for the 2008-2009 biennium, and work to program projects by category within those Set Aside amounts.
2. Work with the Transit Committee to revise the project recommendations for the Transit Set Aside.
3. Work with Rick Michaud and Mike Bobinsky to develop project recommendations for the remaining Set Asides. They will work within these parameters:
  - a. PACTS will fully fund the 2006-2007 collector paving projects by cutting the required number of 2008-2009 collector paving projects (consistent with a February 2007 vote of the Policy Committee). See Table 2 (to be sent separately before your meeting).
  - b. Municipalities will cover all cost increases for the active pre-2006-2007 collector paving projects, and for all other active projects. “Active” means programmed with 2006-2007 and older funds.

We also used these additional parameters in developing our recommendations:

1. We have continued to apply a 25% local match for all projects except the Transit Set Aside projects which require only 20% local match.

2. The \$10,250,000 in funds available includes an additional \$100,000 in undesignated PACTS funds per MaineDOT's records.
3. It is a PACTS policy to commit to provide the construction funding in the following biennium for projects funded in the current biennium for pre-construction engineering (PCE). See the estimate of 2010/2011 biennium funds committed to in Table 1.

This policy also affected our selection of projects, as it did last fall. For instance, we are recommending the funding of the PCE work for the Halfway Rotary with 2008/2009 funds so that we have enough two-biennia projects to actually build with 2010/2011 funds. Otherwise, we run the risk of having too few projects to build with 2010/2011 funds. A second example is an assumption (in the Set Asides analysis below) to program a small amount of 2010/2011 funds in the Widen Roads Set Aside due to the large amount programmed in 2008/2009.

4. We also gave preference to:
  - Projects deferred from the 2006/2007 biennium.
  - Projects more ready to go than others.
  - Projects that ranked higher in our 2006 project scoring system.
5. We recommend an additional \$200,000 be programmed to cover additional future collector paving cost increases beyond the \$1,320,000 estimate presented at the February meeting.
6. We have compared our six-year Set Aside goals with the six-year allocation of our funds in the 2006/2007 biennium (actual), 2008/2009 biennium (proposed) and 2010/2011 biennium (rough estimate).

The analysis reflects several staff assumptions. One is that we will make up for the 2006/2007 low amount programmed to the Transit Set Aside. The second is that we will make up for the zero programmed to the Bike/Ped Set Aside in 2008/2009. Here are the results.

	<u>Bike/Ped</u>	<u>Collector</u>	<u>Rebuild</u>	<u>Inter.</u>	<u>Transit</u>	<u>Widen</u>
6-year average %'s	3	50	15	12	7	12
Set Aside goals	3	40	10	20	7	20

7. Finally, we note that we are likely to revise our TIP Policies and Procedures during the coming year. This will involve a review of our collector paving project guidelines and eligibility guidelines, and an effort to simplify overall our project priority setting policies and procedures. Therefore, members should understand that we may change our Set Aside Policy a little or perhaps significantly. This change may affect the competitiveness of certain proposals that almost got funded in the 2008/2009 program.

**Table 1****Recommendations for Reducing the 2008/2009 PACTS MPO Allocation List to \$10,250,000**

<u>Town</u>	<u>Location</u>	<u>Total Project Cost Est</u>	<u>08/09 Purpose</u>	<u>October '06 Amounts</u>	<u>Results of February Revisions</u>	<u>Results of May Revisions</u>	<u>Rationales</u>	<u>10/11 \$\$ CE/CON</u>
<b><u>Intersections</u></b>								
Portland	Forest: Stevens to Bell	\$1,366,650	PE/ROW	\$204,998	\$204,998	\$0	Developer will do.	\$0
Portland	Franklin/295/Marginal/Fox	\$7,300,000	PE/ROW	\$486,000	\$486,000	\$486,000	High ranking	NA
Old Orchard	Halfway Rotary	\$1,188,800	PE/ROW	\$328,320	\$328,320	\$328,320	Meet Set Aside goal	\$860,480
Westbrook	Cumberland Mills	\$1,151,750	PE/ROW	\$257,763	\$257,763	\$0		\$0
<b><u>Rebuild Road</u></b>								
Portland	06/07 Deferral Forest Ave. Reconstruction		CE/CON	\$1,300,000	\$1,300,000	\$0	Ptld proposes defer to 2010/2011	\$1,300,000
Westbrook	William Clarke Drive	\$3,208,180	CE/CON	\$3,208,180	\$3,208,180	\$3,208,180	Is ready to build. Safety concern	NA
<b><u>Widen Road</u></b>								
Biddeford	Route 1: Beaudoin to Grayson	\$2,454,000	CE/CON	\$368,000	\$368,000	\$368,000		\$2,086,000
<b><u>Collector Paving</u></b>								
New projects				\$6,059,284	\$5,277,437	\$3,500,000		NA
Cover cost increases in 06/07 collector paving projects (per Feb. estimate)				\$0	\$1,320,000	\$1,320,000	Per February vote	NA
Cover possible future cost increases in 06/07 collector paving projects				\$0	\$0	\$200,000		NA
<b><u>Bike/Ped</u></b>								
Two projects in Biddeford and Old Orchard Beach				\$329,112	\$329,112	\$0	Make up in 2010/2011	NA
<b><u>Transit</u></b>								
CBITD	06/07 Deferral Passenger Ferry			\$500,000	\$200,000	\$200,000	An 06/07 deferral	\$300,000
South Portland	06/07 Deferral Bus Garage			\$238,153	\$0	\$0	Feb. '07 deferral to 10/11	\$238,153
New projects (2)				<u>\$804,436</u>	<u>\$804,436</u>	<u>\$600,000</u>	Make up in 2010/2011	NA
				\$14,084,246	\$14,084,246	\$10,210,500		\$4,784,633

**Project Notes**

1. No guarantee of future PACTS funding for construction (per October 2006 vote)
2. The Transit Committee will develop a \$600,000 list of projects this summer, and then seek Policy Committee approval.  
The Committee did not have enough time nor enough project information to revise their \$804,000 list down to \$600,000 this month.

B. Adopt a set of guidelines regarding the “local advance” funding for PACTS projects in 2007

Staff Resource: John Duncan

Member Resource: Not applicable

Recommendation: To request that the Technical Committee and staff develop a set of guidelines on this subject.

Background

*On April 27<sup>th</sup> Julia Dawson sent all members the following email:*

At the April Policy Committee meeting, several members inquired about the prospect of constructing projects in 2007 with local funds, and being reimbursed with federal and state funds at a later date. Staff has discussed this issue with MaineDOT and it appears the state will assist our municipalities on a case by case basis

The MaineDOT has asked PACTS to provide them with a list of proposed projects, along with related cost estimates and construction schedules. Before making a decision the state will consider how the reimbursement payments for the projects fit into their overall cash-flow projections. The state has assured us that reimbursement payments will not affect PACTS’ future capital improvement allocation.

The MaineDOT has developed the following requirements:

- A Memorandum of Agreement would need to be developed between the state and participating community. The MOA would spell out the roles and responsibilities of MaineDOT and the municipality.
- A schedule for reimbursement of eligible project costs would need to be created.
- Municipalities will be required to follow federal and state standards.
- Any costs incurred that exceed the programmed amount funded by PACTS will have to be covered by the municipality.

*Bill Shane responded to Julia’s email as follows:*

The issue is not that it will affect future allocations, but it will certainly affect future prioritization of allocations. If left as stated below, projects that received a PIN in our last round of un-funding approved projects could be locally funded and elevated from a second or third tier level project to a first level.

I believe this is a MDOT and PACTS issue and needs to be resolved. A “Policy” for jumping your project to the head of the pack needs to be developed in order to protect the transportation priorities of the region.

The expectation for reimbursement will be that since my community had a signed agreement with MDOT and the project did have a PIN, my community should be scheduled to be reimbursed within one and no longer than two budget cycles. If the same project had to wait to rise to the top of the funding pool, it may be 4 cycles before it could be funded. Once a community has incurred debt to fund what is a MDOT project, it will become a political hot potato until it is reimbursed.

C. Legislative updates

Staff Resource: John Duncan

Member Resource: Not applicable

Recommendation: Not applicable

Background

There are many important transportation bills in the Legislature. This agenda item is an opportunity for members to share insights and ask questions. Bills of possible interest are:

- LD 1790: An act to secure Maine's transportation future
- LD 1720: An act to direct MaineDOT and the Turnpike Authority to study possible western connector roads in Cumberland and York Counties
- LD 1719: An act to improve regional transportation in Greater Portland

*MaineDOT advises that the June bond referendum does not specify to which highway projects the proceeds would go.*

D. Report on Monday's meeting of MPO's and Commissioner Cole

Staff Resource: John Duncan

Member Resource: Rick Michaud and Mike Bobinsky

Recommendation: Not applicable

Background

Rick, Mike and John went to Augusta on Monday to meet with Commissioner Cole, Dale Doughty, Greg Nadeau and representatives of the other three MPO's (including Tom Reinauer). This was a follow up to a similar productive October meeting. The purposes of the meetings have been to discuss areas of common interest and concern in order to enhance collaboration.

## **Agenda Item 5 – Adoption of Unified Planning Work Program**

Staff Resources: John Duncan and David Willauer

Member Resources: Our four standing committees

Recommendation: To adopt the PACTS planning/administration work plan and budget for the FY 2008 and FY 2009 biennium, called the Unified Planning Work Program (UPWP).

### Background

John Duncan presented a draft last month. At that meeting the Policy Committee also adopted a list of work priorities for the next two years. Since then, staff has done the following:

- Incorporated the Policy Committee's work priorities into a final draft work plan.
- Met with Rick Michaud and Mike Bobinsky.
- Presented the final draft to the Transit, Planning and Technical Committees, and discussed with them their work priorities as requested by the Policy Committee.
- Completed our responses to comments/ideas from members of the general public.
- Submitted a draft 25-page UPWP document to MaineDOT. *Let us know if you would like to see it.*

### Attachments

1. PACTS Staff Work Summary
2. Regional and State Studies and Other Planning Efforts by Members and Staff
3. Table 1: FHWA-funded portion of the budget
4. Table 2: PACTS Staff Internal Budget
5. Table 3: GPCOG's FTA-Section-5303-funded portion of the budget
6. Table 4: Municipal dues
7. Descriptions of consultant study efforts

## **PACTS Staff Work Summary**

As shown in Table 1, several of these efforts will involve GPCOG, SMRPC and consultants.

1. Lead a regional education process related to transportation needs and funding options. This will involve public speaking to town and city councils, planning boards, service clubs, chambers of commerce and other interested groups. *An April 2007 Policy Committee Priority 1.*
2. Organize and oversee the development of concept plans for High Priority Project proposals to be submitted by PACTS to our Congressional Delegation in 2008. *Policy Committee Priority 2*
3. Perform a review of the effectiveness of the current organizational structure and policies of PACTS, and make changes to improve the decision-making process. *Policy Committee Priority 1*
4. Improve several aspects of our capital improvement processes, including:
  - Revise the PACTS TIP priority setting process with the TIP Process Committee. *Policy Committee Priority 1*
  - Work closely with MaineDOT on ways to improve the Locally Administered Projects process. *Policy Committee Priority 1*
  - Improve the collector paving priority-setting and management processes, as outlined in a recently prepared scope of work. *Policy Committee Priority 1*
  - Consider the creation of a more sophisticated PACTS capital projects accounting system. *Not a Policy Committee Priority*
5. Implement the improvements listed in Item 4 above, plus lead the overall TIP priority setting process for the 2010/2011 biennium. This will include a new round of enhanced project scoping work. *Policy Committee Priority 1*
6. Participate with the other MPO's and MaineDOT in the completion of an "MPO Administrative Guide" being drafted by MaineDOT. *Not a Policy Committee priority*
7. Coordinate with the work of the GPCOG and SMRPC corridor committees. *Not a Policy Committee Priority*
8. Maintain the PACTS website, and prepare a PACTS annual report. *Not a Policy Committee priority*
9. Organize and administer 33 local and regional studies funded through PACTS. See next page, list in Table 1, and Description of Consultant Study Efforts.

## **Regional and State Studies, and Other Planning Efforts by Members and Staff**

Staff and committee members will participate in these activities during the next two years. The likely leaders are listed in parentheses.

1. Regional land use plan related to the next item (PACTS and others) ...*see item on next page. Policy Committee Priority 3*
2. “Westerly Access Road” from South Portland to Gorham (MaineDOT and Turnpike) *Policy Committee Priority 2*
3. East-west transportation study for Wells to Biddeford to Sanford (MaineDOT and Turnpike) *Not a Policy Committee Priority*
4. Coordination with MaineDOT during the completion of the MaineDOT’s *Connecting Maine* long range plan *Not a Policy Committee Priority*
5. Revisions to the MaineDOT Rule for the Sensible Transportation Policy Act (MaineDOT and Turnpike) *Not a Policy Committee Priority*
6. Investigate opportunities for new impact fees (PACTS) ...*see item on next page. Policy Committee Priority 1*
7. Continue our recent work begun to promote the incorporation of Context Sensitive Solutions into the transportation planning/design processes of MaineDOT and our member municipalities (PACTS and others) *Not a Policy Committee Priority*
8. Implementation of the Regional Transit Coordination Study (Transit Providers, GPCOG and SMRPC) *Policy Committee Priority 1*
9. Support of the Maine Clean Communities work (GPCOG and others) ...*see item on next page. Policy Committee Priority 4*
10. Extension of passenger rail service to Brunswick (MaineDOT) *Not a Policy Committee Priority*
11. Turnpike widening (Turnpike) *Not a Policy Committee Priority*
12. Turnpike toll policy public input process (Turnpike) *Policy Committee Priority 3*
13. Diversion of trucks from I-295 to the turnpike (MaineDOT and Turnpike) *Not a Policy Committee Priority*
14. Update of our 1995 Regional Bicycle and Pedestrian Plan (GPCOG and PACTS) ...*see item on next page. Not a Policy Committee Priority*
15. Transit oriented development overlay zone (GPCOG) ...*see item on next page. Policy Committee Priority 3*
16. Maintain, use and update the PACTS Regional Travel Demand Model (PACTS staff, consultant, MaineDOT and Turnpike Authority) ...*see item on next page.*

**Table 1**  
**FHWA-Funded Portion of**  
**PACTS 2-Year Planning Budget for July 2007 to June 2009**

<b>06+07 Budget</b>	<b>Line Items</b>	<b>08+09 Budget</b>	<b>FHWA PL \$\$</b>	<b>Other Match</b>	<b>Sources of Other Match</b>
\$835,000	PACTS Staff and GPCOG Support	\$950,000	\$760,000	\$190,000	Dues (1) + MDOT (2)
\$50,000	PACTS Model Consultant	\$100,000	\$80,000	\$20,000	Dues(1)/Municipals
\$25,000	Maine Clean Communities	\$25,000	\$20,000	\$5,000	GPCOG
\$25,000	SMRPC Planning Services	\$30,000	\$24,000	\$6,000	SMRPC
\$27,000	GPCOG Planning Services	\$50,000	\$40,000	\$10,000	GPCOG
	Reserve Account	<u>\$295,000</u>	<u>\$236,000</u>	<u>\$59,000</u>	Municipalities
	Subtotal	\$1,450,000	\$1,160,000	\$290,000	
	<i>New consultant studies:</i>				
	Cape E. Sidewalk/Bikeway Plan	\$35,000	\$28,000	\$7,000	Cape Elizabeth
\$37,500	3 Falmouth Town Transpo. Plan	\$70,000	\$56,000	\$14,000	Falmouth
	Freeport School St Extension	\$25,000	\$20,000	\$5,000	Freeport
	PACTS Regional Bike/Ped Plan	\$50,000	\$40,000	\$10,000	GPCOG
	GPCOG Freight Planning	\$30,000	\$24,000	\$6,000	GPCOG
	GPCOG Transit Oriented Zoning	\$5,000	\$4,000	\$1,000	GPCOG
	GPCOG Electronic Fare Collection	\$20,000	\$16,000	\$4,000	GPCOG
	GPCOG Regional Ride Guide	\$25,000	\$20,000	\$5,000	GPCOG
	GPCOG Regional Bus Route Study	\$60,000	\$48,000	\$12,000	GPCOG
\$30,000	GPCOG Bus On/Off Survey	\$30,000	\$24,000	\$6,000	Transit Providers
\$25,000	3,4 Impact Fees	\$25,000	\$20,000	\$5,000	Dues (1)
	Old Orchard Beach Downtown	\$60,000	\$48,000	\$12,000	Old Orchard Beach
	Portland Transpo Center Expansion	\$10,000	\$8,000	\$2,000	Portland
	Regional Education and Training	\$20,000	\$16,000	\$4,000	Dues (1)
	Regional Enhanced Project Scoping	\$40,000	\$32,000	\$8,000	Municipalities
	4 Regional High Priority Projects	\$50,000	\$40,000	\$10,000	Dues (1)
	Regional (subregion) Land Use Plan	\$100,000	\$80,000	\$20,000	Municipalities
	4 Regional PACTS Process Review	\$10,000	\$8,000	\$2,000	Dues (1)
	Regional Signal Coordination	\$100,000	\$80,000	\$20,000	Municipalities
\$34,500	3 Saco Area Regional Transpo Study	\$80,000	\$64,000	\$16,000	Municipalities
	Scarborough Running Hill Road	\$40,000	\$32,000	\$8,000	Scarborough
	Westbrook Downtown Streetscape	\$30,000	\$24,000	\$6,000	Westbrook
	Yarmouth Route 1 Phase II	<u>\$35,000</u>	<u>\$28,000</u>	<u>\$7,000</u>	Yarmouth
	Consultant Studies Subtotal	\$950,000	\$760,000	\$190,000	
	Total	\$2,400,000	\$1,920,000	\$480,000	
	<i>Carryover into next biennium:</i>				
\$85,000	Portland Peninsula Alt. Modes	\$75,000			Portland
\$5,000	Portland Eastern Waterfront	\$5,000			Portland
\$10,000	Portland Libbytown Trail	\$10,000			Portland
\$25,000	Portland Wayfinding Plan	\$25,000			Portland
\$40,000	Portland Woodford's Corner	\$40,000			Portland
\$22,000	Stormwater User Fee Structure	\$14,150			Municipalities
<u>\$502,800</u>	<i>Other studies finished or cancelled during the past two years</i>				
\$1,778,800					

- Notes**
1. These municipal dues add up to \$121,000 over two years.
  2. The MaineDOT state funds contribution is \$110,000.
  3. We did not spend anything on these studies in 06/07.
  4. These are in the Tier 1 and 2 lists adopted by the Policy Committee in April.

**Table 2**

**PACTS Staff FY 2008 and FY 2009 Internal Expenses Budget**

**Hours and Total Costs**

<u>Person</u>	<u>Actual FY 2006 Hours</u>	<u>Estimate FY 2007 Hours</u>	<u>Budget FY 2008 Hours</u>	<u>FY 2008 Budget</u>	<u>FY 2009 Budget</u>	<u>08+09 2-Year Budget</u>
Director	1,753	1760	1,760	\$190,080	\$197,683	\$387,763
Senior Planner	1,761	1520	1,800	\$120,600	\$125,424	\$246,024
Research Analyst	1,117	1520	1,650	\$85,800	\$97,344	\$183,144
Support Staff 1	251	290	275	\$19,525	\$20,306	\$39,831
Support Staff 2	128	170	160	\$5,760	\$5,990	\$11,750
Support Staff 3	313	230	250	\$10,750	\$11,180	\$21,930
Website Support	151	170	150	\$8,400	\$8,736	\$17,136
COG Mapping	44	50	50	\$2,150	\$2,236	\$4,386
COG Other	<u>15</u>	<u>10</u>	<u>10</u>	<u>\$500</u>	<u>\$520</u>	<u>\$1,020</u>
Totals	5,533	5,720	6,105	\$443,565	\$469,420	\$912,985
Direct Costs	<u>\$19,809</u>	<u>\$15,000</u>		<u>\$17,050</u>	<u>\$17,400</u>	<u>\$34,450</u>
Total Costs	\$391,877	\$435,000		\$460,615	\$486,820	\$947,435

**Notes**

1. Julia Dawson began in November 2005. Maternity time away May/June/July 2007.
2. Paul Niehoff began on April 30, 2007. Eric Ortman left six weeks earlier.
3. The FY 2008 and 2009 hourly rates are based on 4 percent adjustments for budget purposes.
4. The GPCOG Indirect Rate is 65.5 percent. It covers leave and fringe expenses.

**Table 3**

**GPCOG FTA 5303 Transit Planning Budget FY 2008-2009**

David Willauer, GPCOG Planning Director

**Transit Planning & Support**

• Administration	\$40,000
• PACTS Committee Support	\$40,000
• Transit Coordination Study Implementation Tasks	\$60,000
• Maine Clean Communities	\$50,000
• Regional Corridor Planning with Coalitions	\$40,000
• State & federal technical assistance	\$10,000
• Welfare to Work planning	\$5,000
• Intelligent Transportation Systems (ITS) Planning	\$40,000
• METRO Downtown Transportation Center	\$10,000
• Maine Mall Transit Center	\$20,000
• Traveler Information	\$40,000
• Portland Explorer administration	\$15,000

**Technical Support**

• Databases, Training	\$30,000
• Mapping & GIS Support	\$24,000

**Total 5303 FTA Planning Budget** **\$424,000**

Local Match (GPCOG & SMRPC) \$84,800

**GPCOG PACTS “PL” Proposals FY 2008-2009**

**GPCOG / PACTS / SMRPC Planning Studies**

• Maine Clean Communities	\$25,000
• METRO/SP Bus On/Off Surveys	\$30,000
• PACTS Bike/Ped Study	\$50,000
• Regional Bus Route Study	\$60,000
• Freight Planning	\$30,000
• Model Transit Oriented Development Overlay Zones	\$5,000
• Bus Electronic Fare Collection Study	\$20,000
• Regional Ride Guide	\$25,000

**Total PACTS PL Proposals** **\$245,000**

Local Match (GPCOG, METRO, SPBS, municipalities) \$49,000

**Table 4**  
**Basis for Municipal Dues Payments for FY 2008 and FY 2009**

**Municipal Dues in FY 2006 and FY 2007**

The 15 PACTS municipalities shared in the payment of \$65,575 in dues for the past two years. The shares were determined based on each municipality's share of the sum of the 15 municipalities' 2001 valuations.

**Municipal Dues in FY 2008 and FY 2009**

Upon adoption of the proposed UPWP, the 15 PACTS municipalities will share in the payment of up to \$126,000 in dues for the next two years. The shares will be based on each municipality's share of the sum of the 15 municipalities' latest valuations.

Dues revenues will be used for the following line items.

<u>Line Items in Draft Budget</u>	<u>FY 08+09 Budget</u>	<u>FHWA PL \$\$</u>	<u>MDOT Match</u>	<u>2-Years of Municipal Dues</u>
PACTS Staff and GPCOG Support	\$950,000	\$760,000	\$110,000	\$80,000
PACTS Model Consultant *	\$100,000	\$80,000	\$0	\$20,000
Regional Education and Training	\$20,000	\$16,000	\$0	\$4,000
High Priority Projects	\$50,000	\$40,000	\$0	\$10,000
Impact Fees	\$25,000	\$20,000	\$0	\$5,000
PACTS Process Review	\$10,000	\$8,000	\$0	<u>\$2,000</u>
			Total	\$121,000

\* Local match for model analysis done for a single municipalities is paid by that municipality.

**Invoicing Schedule**

John Duncan will send invoices for payment of \$50,000 in FY 2008 dues in late 2007.

John will send invoices for payment of FY 2009 dues in early 2009. The total amount will reflect up to date actual costs and revised estimates of anticipated costs.

**Estimate of Shares for Each Municipality**

The \$121,000 is more than double the \$60,000 estimate that I sent to members a month ago.

<u>Municipality</u>	<u>Percent</u>	<u>Amount</u>
PORTLAND	21.9%	\$26,497
SOUTH PORTLAND	12.1%	\$14,681
SCARBOROUGH	8.7%	\$10,482
FALMOUTH	6.7%	\$8,090
SACO	6.6%	\$7,930
BIDDEFORD	6.2%	\$7,544
YARMOUTH	5.7%	\$6,891
WESTBROOK	5.6%	\$6,730
CAPE ELIZABETH	5.5%	\$6,627
WINDHAM	5.3%	\$6,395
FREEPORT	4.3%	\$5,147
GORHAM	3.6%	\$4,392
CUMBERLAND	3.6%	\$4,307
OLD ORCHARD BEACH	3.3%	\$3,990
NORTH YARMOUTH	1.1%	<u>\$1,299</u>

## **Descriptions of Consultant Study Efforts**

The first six activities are carried over from the 2006/2007 UPWP.

1. Portland Peninsula Alternative Modes  
To comprehensively evaluate the potential, methods and the benefits of expanding and optimizing a transportation system of alternatives to automobile travel that would make the urbanized area, especially the Portland peninsula, the hub of a transit service serving the City and region
2. Portland Libbytown Trail  
To conduct a corridor identification and alternatives analysis for a proposed multi-use trail link through the Libbytown area connecting the I-295 Connector trail to Deering Oaks.
3. Portland Wayfinding Plan  
To comprehensively redesign Portland's system of signage and Wayfinding for vehicles, bicycles and pedestrians. Due to limited PACTS resources, this effort will require funding from other sources.
4. Portland Woodford's Corner  
To develop a streetscape and roadway improvement plan for this congested two-intersection area on Forest Avenue (Route 302) in Portland.
5. Portland Eastern Waterfront  
To develop recommendations for the use of a City-owned parcel of land located next to the Ocean Gateway facility on the Eastern Waterfront of Portland.
6. Regional Stormwater User Fee  
To develop a regional funding mechanism to preserve, operate and maintain stormwater management facilities and to meet the Phase II requirements of the Clean Water Act

These next activities are new and/or ongoing for the 2008/2009 UPWP.

7. PACTS Model Consultant  
To have consultant help in using the PACTS model for several of the PACTS and MaineDOT studies mentioned in this work plan.
8. Maine Clean Communities  
To continue to finance the Maine Clean Communities Coordinator's work to promote and implement clean domestically produced alternative fuels and petroleum reduction strategies for fleets throughout the State. This work is also funded with FTA funds.

9. SMRPC Planning Services  
To assist in staffing the PACTS Transit Committee, to serve on PACTS committees, to provide transportation planning services to PACTS staff, and to assist in the expansion of *Destination Tomorrow*. The first two functions are partially funded with other resources.
  
10. GPCOG Planning Services  
To collaborate with PACTS and SMRPC staff on bike/ped planning and facility design guidelines, TIP development and review, port planning, regional land-use-transportation planning and other activities as requested.
  
11. Reserve Account  
To reserve funds in the PACTS budget for new study proposals and for study cost overruns during the course of the biennium.
  
12. Cape Elizabeth Sidewalk and Bikeway Master Plan  
To create a plan for a town-wide interconnected network of sidewalks and bikeways as recommended in the recently adopted Town comprehensive plan.
  
13. Falmouth Town Transportation Plan  
To develop a town-wide transportation plan that will serve as the primary mechanism for establishing future Town policies with regards to transportation.
  
14. Freeport School Street Extension Study  
To perform a feasibility study for extending School Street to Bow Street, as recommended in the 2005 Town-wide Transportation Study financed by PACTS.
  
15. PACTS Regional Bicycle and Pedestrian Plan Update  
To update the 1995 regional bicycle and pedestrian plan
  
16. Greater Portland Freight Planning Study  
To conduct a freight study to inventory and assess regional warehouse capacity, reduce freight “backhaul” problems and identify freight congestion in Greater Portland.
  
17. Transit Oriented Development Model Overlay Districts  
To develop a transit oriented development overlay zone for municipalities to incorporate into municipal land use ordinances.

18. Electronic Fare Collection Study  
To study public transportation electronic fare collection systems, determine implementation steps and identify funding sources.
19. Regional Ride Guide  
To plan, design and prepared a regional routes map and timetable for users of public and private passenger transportation systems.
20. Regional Bus Route Study  
To conduct a comprehensive analysis and redesign of the public transit service fixed routes, including coordination with other public and private systems and modes.
21. Fixed Route Transit On/Off Survey  
To perform the biennial on/off survey for the METRO bus service and the South Portland Bus Service in order to satisfy FTA requirements.
22. Impact Fees  
To provide technical assistance in the investigation of opportunities for the creation and administration of impact fees designed to increase funding for transportation capital investments in our region.
23. Old Orchard Beach Downtown Study  
To develop a pedestrian, parking and traffic management plan for Downtown Old Orchard Beach
24. Portland Transportation Center Expansion Plan  
To develop a plan for the expansion of the Portland Transportation Center
25. Regional Education and Training  
To bring speakers to the region to inform the general public, and to inform/train officials from PACTS member organizations on topics relevant to the regional transportation and land use planning process.
26. Regional Enhanced Project Scoping  
To provide the necessary technical assistance to produce project proposals adequately scoped for consideration for PACTS funding with 2010/2011 MPO Allocation funds. PACTS first paid consultants for this kind of work in our last UPWP.
27. Regional High Priority Projects  
To provide the necessary technical assistance to produce adequately scoped concept plans for High Priority Project proposals to be submitted by PACTS to our Congressional Delegation in 2008.

28. Regional Land Use Plan  
To develop an inter-municipal land use plan for the communities affected by the Westerly Access Road which is currently being proposed by MaineDOT, the Turnpike Authority, Scarborough, Westbrook, South Portland and Gorham.
  
29. Regional Traffic Signal Coordination  
To develop a detailed plan for the coordination of traffic signals throughout the PACTS region. This plan will build upon the analysis done by PACTS staff in 2006 and early 2007.
  
30. Saco Area Regional Transportation Study  
To develop a long-range comprehensive plan for the major corridors in Biddeford, Old Orchard Beach and Saco
  
31. Scarborough Running Hill Road Transportation Study  
To study the future transportation demands upon Running Hill Road in Scarborough, and to integrate the short to medium term development goals for the area with the medium to longer term regional transportation visions for a Gorham Connector.
  
32. Westbrook Downtown Context Sensitive Solutions/Streetscape Study  
To develop a plan to use context sensitive solutions and streetscape design practices to improve the Main Street/Bridge Street corridor in downtown Westbrook.
  
33. Yarmouth Route 1 Corridor Study Phase II  
To develop a concept plan for the Route 1 corridor from East Main Street to the Route 115 overpass.

## **Agenda Item 6 – Consent Agenda**

### New “Policy Committee Appointee” to the Planning Committee

Staff recommends the appointment of Robert Kahn, a Portland resident and architect. Bob served on the Portland Transportation Plan Advisory Committee in the early 1990's, and is a member of the board of TrainRiders Northeast. He would replace Wayne Davis who has been on the Planning Committee for many years.

### Rohan Dawson has arrived!

Julia Dawson gave birth to a healthy boy on April 30<sup>th</sup>! She and Rohan are well. She will return to work in August.

### High Priority Projects Subcommittee

The subcommittee members will meet with MaineDOT here on May 30<sup>th</sup>.

### GPCOG Quarterly Status Report

See next page..

### Recent Committee Meetings

Technical Committee meeting topics were: local project administration, the UPWP, bills in the Legislature, local advance funding for construction in 2007, and the revised 08/09 TIP list.

Transit Committee meeting topics were: the UPWP, the revised 08/09 TIP list, and the Maine Narrow Gauge Railroad.

Regional Transit Study Committee – Completed their work on the Study!

Planning Committee meeting topics were: follow-up on the recent successful Context Sensitive Solutions workshop and forum, and the UPWP.

## GPCOG 3rd Quarter Status Report Jan -Mar 2007

David Willauer, GPCOG Planning Director

### **CDBG** (Paras, Willauer)

- Cumberland County CDBG Entitlement Status planning
- CDBG Affordable Hsg Study
- Application/scoring process, CEDS

### **Evacuation/ Haz Mat Planning** (Willauer)

- Phase II Emergency Evacuation & Detour Plan started
- Haz Mat Tracking Project with MaineDOT Office of Freight and Maine Emergency Mgmt Agency.

### **GO Maine Program** (Kish, White)

- New TV Campaign w/MaineDOT
- Vanpool program expansion
- Commute Another Way WEEK

### **Kids and Transportation** (West, Cook)

- Class presentations on alternative fuels, bicycle and bus safety
- Statewide Exploremaine.org Map
- Safe Routes to Schools planning
- Rail Outreach to schools
- Bicycle helmet distribution to schools

### **Land Use Plans** (Paras, Willauer, Gurney)

- Long Island Comp Plan survey
- Mapping technical assistance
- Regional Plan Inventory

### **Maine Clean Communities Program** (Linnell)

- Hydrogen fuel committee meetings
- Fleet Managers & Committee meetings
- Special Energy Forums
- Hydrogen Energy Center project

### **Mapping** (Gurney)

- Aerial sales, program maps, town maps
- Internet Mapping System (IMS) pilots

### **Corridor Planning** (Willauer, Paras, Allen)

- Coastal Corridor: Strategic Investments
- Central Corridor: transportation project priorities, Gray Connector
- Lakes Region: transportation project priorities, proposed transit options
- MaineDOT 20-year Plan
- Route 113 Study (CDBG Study)

### **Safe Kids Maine** (Cook, Willauer)

- Statewide Car Seat Checkup Events
- Monthly car seat fitting stations
- Monthly car seat voucher site, Portland
- CPS training, bus drivers, child care
- CPS - EMS transport in ambulances
- Statewide seat belt use survey, BHS

### **Southern Maine Economic Development**

#### **District – SMEDD** (Paras, Allen, Willauer)

- Assisted Cumberland County CDBG application for Entitlement status
- EDA town eligibility assistance
- SMEDD restructuring concept
- Comprehensive Economic Development Strategies (CEDS)

#### **Transit Planning** (Linnell, Willauer)

- Regional Transit Coordination Study
- METRO Route Study
- AVL/TIDS Pilot for USM Bus System
- Portland Explorer 2007 Planning
- Meetings with Hotels & Transportation Information Display System (TIDS) partners (15 locations)
- USM Bus Study
- Lakes Region Transit Study
- METRO DTC design & planning