

**CHAPTER 311
TOWN OF SCARBOROUGH
SCHEDULE OF LICENSE, PERMIT AND APPLICATION FEES**

Adopted September 6, 1995
Amended February 28, 1996
Amended March 21, 1996
Amended March 5, 1997
Amended June 18, 1997
Amended October 1, 1997
Amended March 18, 1998
Amended January 20, 1999
Amended May 16, 2001
Amended December 5, 2001
Amended May 1, 2002
Amended October 2, 2002
Amended November 20, 2002
Amended February 5, 2003

Amended May 7, 2003
Amended June 18, 2003
Amended November 5, 2003
Amended May 5, 2004
Amended June 2, 2004
Amended September 2, 2004
Amended October 6, 2004
Amended November 3, 2004
Amended February 2, 2005
Amended April 6, 2005
Amended May 3, 2005
Amended June 15, 2005
Amended February 1, 2006
Amended February 16, 2006

Chapter 402a – Electrical Permit Fees	Fee
<u>RESIDENTIAL</u>	
Minimum Fee	\$20.00
New Single Family Dwelling Units, Condominiums or Apt. – 2 Floors, 1 or 2 Bathrooms (amended 05/05/04)	75.00
Each Additional Level Add	25.00
New Single Family Dwelling Units, Condominiums or Apt. – a Floor, 1 or 2 Bathrooms	40.00
Each Garage – Under, Attached, Unattached	20.00
<u>RENOVATIONS</u>	
Rewiring Complete Existing Home – Same as New	
Each Room (amended 05/05/04)	15.00
Meter and Panel Upgrade	20.00
All Residential Garages	20.00
Pools, In-Ground or Above	20.00
Storage or Utility Buildings	20.00
<u>COMMERCIAL</u>	
Minimum Fee	30.00
Under 5,000 Square Feet	30.00
Each 5,000 Square Feet or Fraction Thereof – per 5,000 Square Feet (amended 05/05/04)	25.00
All Signs – Each (amended 05/05/04)	25.00
Yard Lights – Up to 4 (amended 05/05/04)	25.00
Each Additional over 4 Yard Lights	5.00
Three Phase Power Add (amended 05/05/04)	25.00

<u>Chapter 404a – Local Plumbing Permit Fees Internal Permit Fee Schedule</u>	Fee
1. The minimum permit fee is:	\$24.00
2. The fixture fee for all fixtures is per fixture and is: The fixture fees are no longer on a sliding scale.	\$6.00 ea.
<u>EXTERNAL PERMIT FEE SCHEDULE COMPLETE SYSTEM</u>	
Non-engineered System	\$100.00
Primitive Disposal System (includes alternative toilet)	100.00
Engineered System	225.00
<u>SYSTEM COMPONENTS (INSTALLED SEPARATELY)</u>	
Treatment Tank	50.00
Holding Tank	100.00
Alternative Toilet	50.00
Disposal Area	75.00
Engineered Disposal Area	150.00
Separated Laundry Disposal Area	35.00
<u>OTHER</u>	
Seasonal Conversion Permit	50.00

<u>Chapter 405 – Zoning</u>	Fee
Requests for Zoning Amendments (Not from Planning Board or Town Council)	\$250.00
Contract Zoning – Non-Refundable Application Fee [11/20/02] (amended 05/05/04)	500.00
Sketch Plan Review Fee (amended 05/05/04)	175.00
Review Fee for Private Way Registration (amended 06/02/04)	100.00
<u>CODE ENFORCEMENT -</u>	
Building Permit Fees	
Residential / Commercial Unfinished, per square foot (amended 05/05/04)	\$0.15
Residential / Commercial Finished, per square foot (amended 05/05/04)	\$0.30
Minimum Application Fee - Will be applied toward the building permit when issued. Applies to new construction and renovations over 1,000 square feet.	110.00
First Offense Double the Permit Fee	
Each Offense Thereafter Triple the Permit Fee	
Demolition Permit Fees (amended 05/05/04)	25.00
Zoning Board Of Appeals - Per Appeal (amended 05/05/04)	250.00
Sign Permit Fees	
Permanent Signs – each (amended 05/05/04)	25.00
Temporary Signs – each (amended 05/05/04)	25.00
Plus Deposit Required (refundable deposit for removal of sign) (10/02/02)	300.00
Temporary Storage Containers - Per Application (10/01/97) (amended 05/05/04)	25.00
The fees for electrical permits, plumbing permits and building permits shall include one inspection of the work covered by each permit. Typically permits include the following inspections: A) Foundation; B) Bed bottom for leech fields; C) Leech bed; D) Electrical; E) Plumbing; F) Framing;	

and, G) Certificate of Occupancy. For each re-inspection thereafter, per-permit, a fee of \$50 shall be charged. If a re-inspection is required because the permit holder called for an inspection before the work was ready for inspection, such re-inspection shall not occur for at least two (2) weeks, unless the permit holder pays a surcharge of \$200 in addition to the \$50 re-inspection fee. (amended 10/06/04)

Chapter 405A - Floodplain Management	Fee
Non-Refundable Permit Application Fee	\$50.00

Chapter 405B - Site Plan Review	Fee
Under 1,000 Square Feet	\$50.00
1,000 to 2,000 Square Feet	150.00
>2,000 to 5,000 Square Feet	250.00
>5,000 to 10,000 Square Feet	500.00
>10,000 Square feet and over, plus \$25.00 per 1,000 above 10,000 square feet	500.00

Chapter 405C - Subdivision Review	Fee
Charge Per Lot (amended 05/05/04)	175.00

Chapter 407 - Septic Tank Sludge Disposal Fees	Fee
Field Spread - per gal. (amended 05/05/04)	0.04
Holding Tank - per gal. (amended 05/05/04)	0.08
Disposal Of Treatment Plant Sludge S.S.D. Only - per gal. (amended 05/05/04)	0.08
Disposal Of Industrial Sludge & Wastes - per gal. (amended 05/05/04)	0.08
Grey Water 2,000 Gallons, Maximum Load - per load (amended 05/05/04)	4.00

Chapter 408 - Extractive Industry, Waste Control, Landfill, And Land Reclamation	Fee
Plan Review Fee - Minimum fee (amended 05/05/04)	175.00
Additional Fee Per Acre In Excess Of 10 Acres - Per additional acre over 10 acres (amended 05/05/04)	15.00

Chapter 410 - Road Impact Fee Ordinance And Designating Approved Projects			
The following fees and charges are established for development and the following projects are designated as eligible for funding from the Highway Impact Fee Trust Fund:			
Fees	Peak Hour Trips		Cost of Trip
A. District 1	N	X	149.43
B. District 2	N	X	292.42
C. District 3	N	X	499.05
D. District 4	N	X	96.35
E. District 5	N	X	1,024.52

Where N = Estimated number of peak hour trips. Total trips generated during the p.m. peak hour for a development can typically be determined by trip rates presented in the 1987 Institute of Transportation Engineers (ITE) "Trip Generation" handbook, or estimated by field measurements collected at similar type developments. If, however, the ITE handbook does not have applicable rates, then the rates should be based on sufficient field data collected at a similar site. There are several types of development (i.e., fast food, shopping plazas, convenience stores, etc.) that simply redirect existing pass-by trips already on the existing roadway system; these trips should not be included in the assessment system. Only "new" trips to the system roadways should be assessed a development fee.

The total Impact Fee for a project shall be the sum of the fees for each district affected.

Projects eligible for funding from the Road Impact Fee Trust Funds are those projects depicted on the 100 scale aerial photographs titled "Long Range Transportation Improvement Program" (April 1989), prepared by Vanasse Hangen Brustling, Inc. as part of the 1988 Maine Mall/Jetport Area Traffic Study conducted for the Portland Area Comprehensive Transportation Study (PACTS) and the Maine Department of Transportation.

Chapter 413 – Growth Ordinance	Fee
Application Fee (amended 11/03/04)	\$1,500.00

Chapter 500 - Trailer & Trailer Camp	Fee
Application Fee, minimum	\$27.50
Each unit in excess of 10	2.75
Maximum Fee	110.00

Chapter 501 - Tenting & Camping Ordinance	Fee
Annual Fee For Tenting/Camping Season License, per lot (amended 05/05/04)	1.25

Chapter 601B - Police Wrecker Policy (Amended 10/2/02)	Fee
Rate Schedule -	
Service Call - Gas, Jumpstarts, lockouts, tire change, etc. Range	\$25 to \$40
Vehicle Storage, per day, INCLUDING non-business days	\$25 per day
Call out fee, to come to shop during non-business hours	\$25.00
Vehicle Tow	
Day	\$65.00
Night	\$75.00
Snow Tow – Range	
Day	\$75.00
Night	\$85.00
Vehicle Tow w/dollies – Range	\$65 to \$85
Motorcycle Town – Same as vehicle due to special equipment	
Pull out – Range	\$40 to \$85
Recovery – Same as tow, depending on time of day. After first hour \$70 per additional hour plus any special equipment, i.e., bulldozer, etc.	
Definition of Hours -- Daytime Hours = 0700 to 1800 hours; Night Time Hours = 1800 to 0700 hours	

Chapter 602A – Mass Gathering	Fee
Application Fee, each event (amended 05/05/04)	150.00

Chapter 607 - Alarm Systems	Fee
False Alarm Fee - per occurrence after third false alarm within one year (amended 05/05/04)	250.00

Chapter 608 – Fireworks Ordinance	Fee
Non-Refundable Local Fireworks Display Permit Application Fee (amended 06/15/05)	50.00

Chapter 612 – Rules & Regulations for Use of Parks & Recreation Facilities	Fee
Application Fee	\$100.00
Application Fee for Non-Profit or Service Groups	50.00

Chapter 702 - Street Opening, Fees	Fee
Excavator License Fee Annual	\$100.00
Excavation Permit Fee - Each Excavation (amended 05/05/04)	50.00
Renewal Of Excavation Permit (amended 05/05/04)	50.00

Town Of Scarborough - Street Opening Fee Schedule

Street Opening Charges	Fee*
1. Newly constructed or reconstructed Streets (amended 05/05/04)	\$55.00 per sq. yd.
2. Residential streets (amended 05/05/04)	\$55.00 per sq. yd.
3. Arterial or commercial streets (amended 05/05/04)	\$80.00 per sq. yd.
4. Streets with a concrete base (amended 05/05/04)	\$80.00 per sq. yd.

Sidewalk and Driveway Opening Charges	
1. Portland cement concrete sidewalk (amended 05/05/04)	\$55.00 per sq. yd.
2. Portland cement concrete driveway (amended 05/05/04)	\$65.00 per sq. yd.
3. Bituminous concrete sidewalk (amended 05/05/04)	\$35.00 per sq. yd.
4. Bituminous concrete driveway (amended 05/05/04)	\$45.00 per sq. yd.

Curbing	
1. Replacement and installation of lost or damaged granite curbing	\$35 linear ft.
2. Bituminous concrete curbing	\$10 linear ft.

Other Charges	
1. Removing and replacing regulatory signs	\$50 each
2. Removing and replacing street name and stop signs	\$50 each
3. Reinstalling street and right of way granite monuments	\$800 each
4. Long-term maintenance reserve for bituminous street openings	\$25 per sq. yd.

Chapter 901 – Refuse collection Fee	Fee
1. Commercial Hauler	\$500.00 each
2. Residential Hauler	\$500.00 each

Chapter 1002 - Shellfish Ordinance, Fees	Fee
Resident Commercial	\$200.00
Non-resident Non-reciprocating Commercial	400.00
Resident Student Commercial	100.00
Non-resident Student Commercial	200.00
Over - 60 Years Resident Commercial (Bushel)	100.00
Resident Recreational - (Over 65 Free)	25.00
All Day Licenses – Resident and Non-resident (amended 04/06/05)	10.00

Chapter 1004 - Taxicab Licenses	Fee
Annual License - Each Taxicab (amended 05/05/04)	125.00
Annual License - Each Operator (amended 05/05/04)	25.00

Chapter 1006 - Ferry Beach/Hurd Park Fees Season Passes	Fee
Resident And/Or Taxpayer Season Beach Pass - (either Ferry Beach or Hurd Park) (amended 05/05/04)	\$20.00
Resident And/Or Taxpayer Combination Season Pass - (includes both Ferry Beach and Hurd Park) (amended 05/05/04)	30.00
Resident - Additional Vehicle Registered to the Same Address	5.00
Non-Resident Combination Season Beach Pass - (includes both Ferry Beach and Hurd Park) (amended 05/05/04)	60.00
Resident Commercial Fisherman Season Beach Pass - (Ferry Beach <u>only</u> , <i>must</i> show State Commercial Fisherman License)	FREE
Resident Senior Citizen Combination Season Pass - (includes both Ferry Beach and Hurd Park)	FREE
DAILY PARKING RATES (WITHOUT PASS)	
Daily Parking: Ferry Beach And Hurd Park (amended 05/05/04)	10.00
End of Day Parking Fee (e.g. Passenger Vehicles, Motor Bikes) – 3 PM to 5 PM (amended 05/03/05)	5.00
Larger Vehicle Daily Parking Fee - (R.V.'s, Campers and Buses) (amended 05/05/04)	35.00
BOAT LAUNCHING FEE	
Launching from any town facility, includes Ferry Beach Boat Launch and Co-op Boat Launch (Note – Ferry Beach – parking is not included)	
Resident – Daily Boat Launching Fee (amended 05/05/04)	10.00
Resident – Seasonal Boat Launching Fee	25.00
Non-Resident – Daily Boat Launching Fee (amended 05/05/04)	20.00
Non-Resident – Seasonal Boat Launching Fee	50.00

Chapter 1007 - C.A.T.V. (Cable T.V.) Operators Fees	Fee
Franchise Filing Fee	\$500.00

Chapter 1008 - Special Amusement Operator License Fees	Fee
Annual License Fee	\$110.00

Chapter 1009 - Pinball/Video Game Operator License Fees	Fee
Annual License Fee - Per Machine	\$110.00

Chapter 1010 - Massage Establishment Annual License Fees	Fee
Massage Establishment	\$55.00
Combined Massage Establishment/Massage Therapist	35.00
Massage Therapist	30.00

Chapter 1011 - Para-Massage Establishment Annual License Fees	Fee
Para-Massage Establishment License	\$55.00
Para-Massager License	30.00
Combined Para-Massager Est./Para-Massager License	35.00

Chapter 1012 - Adult Business - Viewing Booth Annual License Fees	Fee
Annual License For Each Viewing Booth	\$110.00

Chapter 1013 - Ice Cream Trucks (06/18/97)	Fee
Application Fee	\$110.00
Each Additional Truck	30.00

Chapter 1201 - Cemetery Fees	Fee
Sale Of Lots - Scarborough Memorial Cemetery Per Grave (amended 05/05/04)	400.00
Grave Opening Charges	
Weekdays (Regular Burial)	440.00
Weekends (Regular Burial) (amended 05/05/04)	500.00
Cremations/Other (Weekdays)	110.00
Cremations/Other (Weekends) (amended 05/05/04)	150.00

Chapter 1400 - Annual Mooring Fees	Fee
Resident And/Or Taxpayer (amended 05/05/04)	50.00
Non-Resident (amended 05/05/04)	100.00

Police Department Charges	Fee
Special Police Charge, Per Hour (amended 05/05/04)	\$35.80
Notice of minimum charge if event is canceled without proper notice	
Police Reports	
First Page (amended 05/05/04)	12.00
Each Additional Page (amended 05/05/04)	1.50

Fingerprinting	
For Civilians' Personal Use (not criminal), each set	3.00
Copy Of Video Tape	
Blank Tape Provided (amended 05/05/04)	12.00
No Tape Provided (amended 05/05/04)	15.00

Fire Department Fees	Fee
Fire Department Construction Permit & Plans Review Fees	
A Fire Department construction permit is required for any new construction, or remodeling of existing commercial space, or erection of any temporary structures for commercial purposes. The permit allows us to review important information concerning life safety issues, the buildings alarm & suppression systems, utility connections, heating system information, water supply, hazardous materials, fire lanes, and a variety of other items prior to the start of construction. (amended 11/05/03)	
Minimum Fee	\$25.00
Construction permit fees for all commercial buildings shall be	\$0.10 per sq. ft.
Commercial structures include any building that is non-residential, or any residential complex that has three or more living units.	
Construction permit fees cover the following services:	
Initial conference and fact finding discussion	
Concept plans review for compliance with local ordinances	
Site Plan review	
Construction plans review	
Follow-up meetings with contractors, architects, and building owners	
Structural building inspections as necessary during construction	
One (1) comprehensive alarm system and fire suppression system test to be scheduled after coordination of reporting information with the Fire Department, and after all components have been installed to the applicable codes and pre-tested through to the monitoring company.	
One (1) final Certificate of Occupancy inspection to be scheduled when all Federal State and Local codes have been met and the building is ready for occupancy.	
Additional Fees	
Re-inspection of alarm & fire suppression system testing required due to improper pre-testing, installation, or lack of coordination with the Fire Department concerning appropriate reporting requirements. (amended 05/05/04)	\$100.00 per occurrence
Re-inspection fee for Certificate of Occupancy (amended 05/05/04)	\$100.00 per occurrence
Fire Department Fees	
Fee	
Aerial / Ladder Truck	\$150.00
Pumper Truck	125.00
Squad Truck	125.00
Command Van	100.00
Rescue Unit	100.00

Tank Truck 4 x 4	75.00
Utility Truck	50.00
Police Cruiser	50.00
Personnel Labor	30.00

Rescue Charges –	Fee
Rescue Fees	
BLS Emergency Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06)	\$366.00
ALS Emergency Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06)	435.00
ALS 2 Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06)	630.00
Mileage (amended 05/05/04)	6.25
Cervical Collar (amended 05/05/04)	10.00
No Transport (amended 05/05/04)	75.00
Nitrous Oxide (amended 05/05/04)	40.00
Rescue Run Reports –	
First Page of Report (amended 05/05/04)	\$10.00
Each Additional Page Thereafter (amended 05/05/04)	\$0.35

Department of Public Works Charges -	
Fee for Building Coordination Form (05/05/04)	\$25.00

Assessing Office Charges	Fee
Printouts	
Name/Location/Map & Lot	\$25.00
Name/Address/Location/Map & Lot	50.00
Name/Location/Map & Lot/Assessment	75.00
Name/Address/Location/Map/Lot/Assess	75.00
Name/Address/Location/Map/Lot/Assess/Ref.	100.00
Valuation Report – Printout per page	2.00
Mailing Labels - Each	.05
Copy of Property Card	2.00
Large Map	5.00
Reduced Map	2.50
Reduced Set of Maps	200.00

Voter Registration Lists	Fee
All Printouts	\$100.00

Vehicle Registration Fee	Fee
Resident and non-resident, per re-registration	\$3.00

Resident and non-resident, per new registration	4.00
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Photocopies	
Single Sheets - Their Original	Fee
8 ½ x 11 Regular, each copy	\$0.25
8 ½ x 14 Legal, each copy	1.00
11 x 17 Ledger, each copy	1.50
Photocopies (amended 3/6/96)	
Single Sheets - Our Document	Fee
8 ½ x 11 or 14 or 17, first page	\$2.00
Each Additional Page	0.50
Maps, each copy	5.00

Notary Fee (Amended 3/6/96) (amended 05/05/04)	5.00
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Horse Beach Permit (per rider) (adopted 10/02/02)	
	Fee
Residents	\$5.00
Non-residents	10.00

Miscellaneous Fees (adopted 05/03/05) (amended 02/15/06)	
	Fee
Marriage Ceremonies Performed	\$50.00
Miscellaneous Administrative Fees – Town Clerk’s Office	10.00
Genealogy / Research – \$3.00 per name, whether or not a record is found, this includes a photocopy. For an attested copy, the fee is as set by the State of Maine Office of Vital Records.	