

# PACTS

---

Portland Area Comprehensive Transportation System

**Transit Committee Meeting**  
**Thursday, October 13th, 2011, 9:30 am**  
**GPCOG**  
**Transit Committee Agenda**

- 1. Call to order**
- 2. Public Comments – 10 min.**
- 3. Approval of Minutes from the last meeting (attached)**
- 4. Status Reports (attached) – 5 min.**
- 5. Review Timeline/Work Plan (attached) – 5 min.**
- 6. PACTS Transit Study Implementation Status Reports – 20 min.**
  - a. Regional Map and Timetable**
  - b. Regional Route Study**
  - c. Joint Transit and Planning**
  - d. Regional Pass System**
  - e. Other – in order of priority**
- 7. Operations Committee Update – 20 min.**
  - a. Regional AVL Project update**
  - b. Regional Sign & Shelter Project**
- 8. Other Business – 20 min.**
  - a. Work Plan – Prioritize projects**
  - b. Recommend Executive Committee Appointee for vacant Transit seat**
  - c. Title VI and Public Participation Plans**
- 9. Information Sharing/Round Table Discussion/Check-In/What's Up – 20 min.**
- 10. Next Meeting Date and Agenda – November 10th, 2011 at Saco**
- 11. Adjourn**

Attachments: September 8, 2011 PTC minutes, Status Reports, Timeline/Work Plan, Transit Committee Roster.

**PACTS Transit Committee**  
**September 8, 2011**  
**9:30 a.m. at GPCOG**

**Members Present:** Sara Trafton, Chair, RTP; Hank Berg, CBITD; Connie Garber, YCCAC; Rebecca Grover, MTA; Tom Meyers, SPBS; Sue Moreau, MaineDOT; Mark Nahorney, UNE Dave Redlefsen, METRO; Al Shutz, ShuttleBus/Zoom

**Staff and Guests:** Maddy Adams, GPCOG; John Duncan, PACTS; Art Handman; Ben Lake, GPCOG; Steve Linnell, GPCOG; Myranda McGowen, SMRPC; John Pressey, Gorham; Donna Tippett, GPCOG

1. **Call to order.** Sara Trafton called the meeting to order at 9:38 a.m.
2. **Public Comments.** None
3. **Approval of Minutes of July 14<sup>th</sup> meeting.** On page 4, in the first paragraph, change fourth sentence to read: Judy pointed out that South Portland provides fixed route service to Scarborough... Also, Myranda McGowen was in attendance but wasn't listed. *Tom Meyers moved approval of the July 14<sup>th</sup> minutes with the above noted corrections. Dave R. seconded the motion and all were in favor.*
4. **Status Reports.** At the Executive Committee meeting, John D. presented the draft Title VI plan which he will now send to the state. The Policy Committee will be asked to adopt the Public Participation Plan update for PACTS at their meeting in October. We've done a number of three-party agreements with a lower local match share so in October the Policy Committee will need to determine how to fill in the half million dollar gap in federal and state money. It will involve using the Holding PIN. There was the \$240,000 CBITD/South Portland ARRA action back in February and we've put it behind us. However, the City of Portland has said that in October when we try to meet that half million dollar gap that the need for transit needs to be in the discussion (the \$240,000). PACTS has not responded to Peggy Duvall nor do we plan to. The Transit Committee agreed that the issue of the \$240,000 is closed.

**Studies:**

- Regarding the Congress Street Study, Steve reported that there were some questions that needed to be answered and the consultants went back to see if there was enough money to do what we wanted to do. Their estimate was a little bit higher than what we anticipated.
- Southern Maine Regional Transit Coordination Study – The final study has just been completed. It lays out the pros and cons. There are key findings and potential benefits that have been identified, though they may not be identified in the study. We should ask for a prioritized list of recommendations and get the PowerPoint presentation.

Next steps? Steve said it's up to the transit boards to determine where to take it from here. The other issue that wasn't discussed was whether there's a location that would be more logistically appropriate. Is there a possibility that that could be a project for upcoming funding? The study was well done but if we're setting the Scarborough site aside, it doesn't mean that we can't go further with this. Sue mentioned that State of Good Repair funding will be coming back. The old maintenance facilities need to be updated and it is important for the state to look at that. It is as important to the FTA as new buses are. She'd like to read the study and get some kind of focus about what is in there so that we can be ready to put together a package to apply for funds. GPCOG will post the document on our web site. This was Phase 1. The consolidation issue will be looked at in Phase 2 or 3. It was noted that Rick Michaud and some other managers drove this study. If Rick, Jim Gailey and Tom Hall could get together to talk about this, it would probably be a good starting place. The recommendations, as follows, should be included in the study: (1) constructing a new facility or (2) using the Scarborough facility, and (3) establishing a

follow-up committee to continue discussing the issue. Dave suggested including the MTA in the next phase (their maintenance facilities might be a consideration). MaineDOT maintenance facilities also might be considered.

- We have a draft final report of Moving Greater Portland Towards a Transit Focused Region. We are negotiating with the consultants to get more specific. The Planning Committee was not thrilled with the result.
- Portland North – very few comments have been received. It was very much data driven; there wasn't a lot of policy in the study. The project that came out of that is a bus project from Brunswick to Portland which is very viable and something that could be implemented if there is the political will to do that. We could put it out as an RFP to see if someone is interested in starting that service.
- Gorham Bus Service. There was a meeting with the Gorham Council back in August and we were charged with coming up with some estimates about what it would cost to develop different scenarios – such as fixed route, or someone to provide a commuter service between the two campuses but it would also be open to the public. There is another scenario about USM service being open to the public with no other change.
- Gorham East West Corridor Study Phase II – Rebecca stated that they haven't heard anything at this time; it is still in discussion. Sue stated that since we've had the new commissioner, new governor and new legislature, everything is being scrutinized. There was painstaking analysis that went into this study. She is hoping the momentum won't be lost because of the delay. It is a congested corridor, and the problems have not gone away. John Pressey said that Gorham just formally approved continuing on with the study. Steve added that we did get some PACTS money to do a transit/land use piece on this.

5. **Timeline.** No questions or comments.

6. **PACTS Transit Study Implementation Status Reports.**

**6a. Regional Map and Timetable.** Donna reported that the Committee decided to accommodate the ShuttleBus' schedule so we are shooting for a November release of the next Guide. Tomorrow is the deadline and she will also need quantities. The Committee decided to get back on schedule with a January 2012 reprint so that is a very short window. Donna will get a quote from Penmor regarding costs and she'll get back to the providers with the price. Denise had suggested that the Award be put on the back of the Guide rather than the front. Connie thought it should be in the most visible location for at least a year.

**6b. Regional Route Study.** The draft of COG's part is being finalized and we'll probably bring it to the next Operations Committee meeting. Steve will contact the group regarding the next meeting date as the original scheduled date of September 27<sup>th</sup> didn't look good.

**6c. Joint Transit and Planning.** There was a meeting scheduled for last week but there weren't enough items on the agenda, so it didn't occur. The next one was originally scheduled for December 1 but it may need to be changed due to a conflict with another meeting.

**6d. Regional Pass System.** Phase 2 is in our work plan.

7. **Operations Committee Update.**

**7a. Regional AVL/ITS Project.** Donna reported that we had a demo from Verizon yesterday and also another one from someone else. She doesn't plan on setting up any other demos. We want to finalize the plan of action. On September 28<sup>th</sup> we'll be meeting with the METRO Board. Donna will be putting together a matrix of what each of the vendors can provide. We want to wrap it up and take it to the next step, which is the RFP.

There was a discussion about MODES and whether or not it is still a viable option. Google Transit with MODES still doesn't look right visually; it will take some customization. The time it would take to get it to the point where it should be is too much of an investment. MODES is static, and it is not providing what the customer needs to know. It was asked if there was a graceful exit strategy from MODES. Sue said they need to go back to see what transpired over the summer, but they don't want to force the providers into a technology that doesn't work. Donna thought there might be something in between that could be done. We could embed a link that brings you to the transit sites. As to the AVL project, we are refining the RFP. It will be a first reading at the September METRO meeting and action would be taken at the October meeting.

**7b. Regional Sign and Shelter Project.** Ben reported that we are trying to identify the best locations for shelters. He has presented the preliminary inventory and noted where the highest transit uses were. He has received feedback from the transit operators group and has expanded the criteria about what we are looking at. He is hoping to use some satellite mapping to determine if the spots have viable land and if they are public land, or if we will need to negotiate with a third party. He has reached out to a number of planning folks across the country to find out what criteria they use to determine where to place shelters. We need to also look at ADA criteria. He has also reached out to the drivers for their input.

**7c. Regional Passenger Survey.** The Casco Bay Lines Ferry and SPBS survey reports are completed. The METRO narrative is currently being written. It was asked if the Biddeford/Sanford WAVE ever got done. Steve will check.

**7d. Southern Maine Regional Transit Coordination Study.** This was already discussed above.

**8. Other Business.**

**8a. STIP Projects 2012-2015.** Sara Behr will be sending us the list later today. Connie asked if the urban area should be included in JARC and the answer was yes. It was asked if projects like the joint maintenance facility between ShuttleBus and YCCAC should be in the STIP (part of the ten-year capital plan). Sue responded no.

**8b. Work plan – prioritize projects.** Two handouts were distributed. The projects shown in green are new projects. PACTS has a new policy that all consultant studies must be contracted by the end of this year (December 31, 2011). It was asked if there is an allowance to that deadline that could be made for transit projects. John responded that there isn't an explicit one. He has made a list of the studies and he has come up with a few where the deadline wouldn't make sense. John thought the policy could be revisited. He further explained that the Policy Committee was very serious about the policy because MaineDOT said we were not spending our planning money. There have been too many studies that have been approved by us and still haven't been started two years later, and that is why the policy exists. However, in some cases it shouldn't apply.

We should base our decisions on our priorities. Regional Branding and Marketing is tied to the Sign and Shelter project and probably needs to be upfront. Steve thought that updating the ITS architecture should probably be done sooner than later. Sue said that it's included in the statewide ITS architecture; she will talk to Dale Peabody about this. We can devote some of regional transit and land use and Gorham East West Phase II funds to the Lakes Region project.

Regional Transit Authority – Phase 2 was following through on the recommendations from the Study, and Phase 3 was the Regional Transit Authority piece.

What are the top three priorities that we want to move forward on? Steve said we could take it to the Operations Committee or we can try to decide now. It was suggested that the list of the seven items be sent to Committee members requesting each person to prioritize their top three.

**8c. Funding.** We just went through a round of grant funding with very little time to complete applications and we probably missed some opportunities. Not everyone felt that they were a part of the process. Tigger and TIGER and State of Good Repair will be coming up again and we want to be prepared. We need to have data ready to go. Sue said that at the state level they are looking at some TIGER applications – they can only put in three and they do not include transit. There is a group that gets together that prioritizes projects. FTA doesn't want to see the same projects again and again. HNTB did the work for the MaineDOT's recent application and they got it in a week early. We need to take a very proactive look at this. They are looking for partnerships. Unfortunately all the deadlines are at the same time and that is why we need to be prepared.

Additional agenda item – The TIP Process Committee is looking into changing some of the *Destination Tomorrow* criteria that is currently being used to review proposals. They are proposing changing the criteria from seven or eight DT goals to five. A handout was distributed.

9. **Information sharing.**

- Connie – MaineBiz – nice article about Patricia Quinn. Connie attended the memorial service for Steve Klein and it was a very nice gathering. Jeff Monroe officiated and it was a very nice remembrance.
- Mark – Portland and UNE campuses – they are giving 10-ride METRO passes to support transit. Biddeford UNE opened last week. Some students took the train and then the bus to UNE. Ridership is up.
- Al – working with Mark in putting this together (UNE bus). The schedules are working well. The trolley system is pretty much shut down but they had a 6% increase over last year. The service changes on October 3<sup>rd</sup>.
- Tom – they saw a remarkably huge jump in ridership in August. SMCC is back in session. They had a 30% increase in students. Between 8:00 and 4:00, Broadway is bumper to bumper. There is standing room only on every trip. It would be nice to do more frequent service but they can't do that.
- Steve – natural gas workshop next week at Brunswick Landing.
- Sara – RTP is ratifying their budget. The Medicaid bus pass has grown significantly.
- Sara and Connie are sitting on pins and needles on the issuance of an RFP in October – (re Mainecare) and they don't know what's going to be in it. Their futures are very unclear right now. There are for-profit brokers ready to submit bids. Big change for non-emergency medical transportation.

10. **Next meeting date** – October 13 at GPCOG.

11. **Adjourn.** The meeting adjourned at 11:52.

## **Agenda Item #4**

### **Status Reports**

#### **1. Committee meetings:**

- The **PACTS Policy Committee** has not met since August 18<sup>th</sup>, before the last Transit Committee meeting. The next Policy meeting is scheduled for October 20<sup>th</sup>.
- The **PACTS Joint Transit and Planning Committees** did not hold a quarterly meeting in September due to a lack of presentation-ready topics. The next scheduled meeting of the two groups is December 8.
- The **PACTS Executive Committee** meeting was held on October 4<sup>th</sup>. Agenda items included a draft RFP for PACTS Organizational Analysis, a report on the reduced local match incentive policy, letter to MaineDOT on Transportation reauthorization, PACTS Public Participation Plan, TIP changes and consultant study deadlines. The next Executive Committee meeting will be held on November 1<sup>st</sup> at 8:30 a.m.
- The **Transit Operations Working Group** meeting was held on October 5<sup>th</sup>. Agenda items included the AVL project, Regional Sign and Shelter project, and prioritizing new projects. The next Transit Operations Working Group meeting will be held on October 26<sup>th</sup> at 2:00 PM.
- The **PACTS Planning Committee** met October 6<sup>th</sup>. They had a presentation from Theo Holtwijk, Falmouth's Long Range Planner on the town's Route One corridor planning and how it has evolved over several years. There was also a discussion on the proposed updates to the PACTS Intersection and Road Rebuild Proposals.

#### **2. Studies:**

- a. The City of Portland's Transportation Committee approved a scope of services for completing the on-going **Congress Street Bus Priority Study**. The scope of services includes: bus stop consolidation, elimination of unwarranted traffic signals, lane alignments, some left hand turn restrictions, convert Federal Street one-way segments to two-way between Temple and Franklin, further consideration of Temple Street turning restrictions, and identification of key one-way street changes for future implementation. The next step is for the "operational stakeholders" (bus service providers, Public Services, Parking, PDD, Police and Fire) to meet with staff and consulting team to make recommendations.
- b. The **"Transforming Forest Avenue" study** is focused on the section of Forest Ave. between Park Ave. and Woodford's Corner. The goal of the study is to recommend improvements to infrastructure, zoning, and traffic circulation that will create more functional and safe pedestrian, bicycle, bus and motorist access both along and across Forest Avenue. Currently, the team is discussing next steps and will be on the agenda for the Planning Board and the Transportation Committees in the next few weeks. A copy of the concept plan with recommendations is available online at [http://www.portlandmaine.gov/forestave2.htm#Concept Plan and Appendices](http://www.portlandmaine.gov/forestave2.htm#Concept%20Plan%20and%20Appendices)

- c. The **Southern Maine Regional Transit Coordination Study** is now completed. A final meeting with the consultant took place on August 18<sup>th</sup> in which a final report and recommendations were presented. Phase II will focus on implementation.
- d. The regional transit visioning initiative known as **Moving Greater Portland Toward a Transit Focused Region**'s final report is being re-worked into a more cohesive document and to better reflect its connection between the project's vision, implementation and next steps.

**Agenda Item #5**

**Draft Timeline/Work Plan for the PACTS Transit Committee**

**DRAFT,**  
Work in  
Progress  
Sept 2, 2011

**Fiscal Year 2012:**

July 2011	
August	<b>Prioritize Work Plan</b>
September	
October	
November	
December	
January 2012	
February	
March	Public comment period for Section 5303 and 5307 funds, 2013 (pending release of Federal Register notice) Public Comment Period for STP proposals for 2012/2013 Update TIP FTA Budget announced
April	Appoint Nominating Committee for new Officers
May	Adopt STP proposals for submission to Policy Committee
June 2012	Annual evaluation of Committee (year 8) Elect New Committee Officers

**Fiscal Year 2013:**

July 2012	Revisit Allocation Formula for 5307 and STIC
August	
September	
October	Review and Approve Allocation Formula for 5307 and STIC
November	Develop Study Proposals for 5303 and 5307 Planning funds and UPWP Provider information (ridership, miles, etc.) due
December	
January 2013	Submit recommendation to Policy Committee for FTA Section 5307 funds <i>Submit 2014/2015 STP proposals to staff for ratings</i>
February	
March	Public comment period for Section 5303 and 5307 funds, '14/'15 (pending release of Federal Register notice) Update TIP

April	FTA Budget announced
May	Appoint Nominating Committee for new Officers
June 2013	Annual evaluation of Committee (year 9)

Other tasks:

- Execute the Implementation Schedule for the *Regional Transit Coordination Study*.
- Provide assistance and coordination for implementing *Destination Tomorrow* and associated studies and plans
- Keep informed of and/or involved in ongoing studies such as:
  - Congress St. Bus Priority Study
  - Lakes Region CTAA Study
  - Passenger Rail to Brunswick
  - Portland North, Small Starts Study
  - Transit Oriented Zoning
  - Maine Narrow Gauge RR Extension Study
  - Forest Avenue Study
  - Gorham East/West Corridor Study
  - Greater Portland Livable and Sustainable Region Initiative
  - Southern Maine Transit Coordination Study
  - Transit Focused Region Study.
  - Other future studies
- Monitor likelihood that PACTS will become a Transportation Management Area
- Respond to Policy Committee requests for action, information or recommendations as needed

**Agenda Item #6 a**  
**Regional Map and Timetable**

The current update to the Guide was delayed to accommodate approval of BSOOB schedule changes. Though not all the changes were accepted by the Board, we will proceed with the most accurate information available and direct passengers to the website and other schedule media for updates. The Guide will be available on November 1<sup>st</sup>.

The next printing will be effective January 12. Deadline for submission of changes are due November 18<sup>th</sup>!

**Agenda Item #6 b**  
**Regional Route Study**

GPCOG staff has completed mapping and demographic census data and have asked for any potential changes from the Transit Operations Working Group members.

**Agenda Item #6 c**

## **Joint Transit and Planning**

The **PACTS' Joint Transit and Planning Committee** meeting will be held on December 8 at 9:00, prior to the Transit Committee meeting.

There are also PACTS PL and 5303 funds programed to assist with the LU and Transit elements of Gorham East/West Phase II. Update from staff.

### **Agenda Item #6 d Regional Pass System**

The Pass is underway. Negotiations are underway between METRO and USM to sell passes for students in Portland and Gorham.

### **Agenda Item #7 a Regional AVL/ITS Project**

GPCOG staff gave a presentation on the AVL project to the METRO board on September 28, 2011. The goal of the presentation was to bring them up to speed on the project and secure board approval for matching funds up to \$100,000. Board members had a lot of questions about the project overall and the estimated costs specifically. Staff will meet with the METRO Finance Subcommittee on October 12<sup>th</sup> to try and help them understand the process and the costs. The goal continues to be issuing the RFP as soon as possible.

### **Agenda Item #7 b Regional Sign & Shelter Project**

Ben Lake gave a presentation to the PACTS Operations Working Group on the shelter inventory, which included existing, planned and suggested shelters, current high ridership locations, and shelter site priority criteria. He gave printed and electronic copies of the spreadsheet to each provider requesting verification of the assumptions, additional information that seems relevant, and a short list of stops to focus on. The providers agreed to provide feedback by Wednesday, October 19<sup>th</sup>.

### **Agenda Item # 8a Work Plan – Prioritize Projects**

The Operators ranked the seven new transit projects in the UPWP independently and sent their prioritized lists to staff. Those were combined to derive one list. The Operations Working Group looked at the results and agreed to recommend the following.

<b>Project</b>	<b>Rank</b>
Regional Branding & Marketing*	<b>1</b>
Regional Transit & Land Use	<b>2</b>
Implementation of SMRTC	<b>3</b>
Update Regional ITS Architecture*	<b>3</b>
Regional Transit Authority	<b>5</b>
Regional Pass Phase II	<b>6</b>
On/Off Surveys (METRO & SPBS)	<b>7</b>

The four at the top of the list will be the ones to start first, although the On/Off survey may begin soon as well. The two with (\*) are most likely consultant studies. Also, related to the Work Plan, please see the following proposal

### **A Transportation Management Association (TMA) for the Greater Portland Region**

A Transportation Management Association (TMA) is an organized group that applies carefully selected approaches to facilitating the movement of people and goods within a specified area.

Typically a TMA is a private, non-profit, member controlled organization that works to build and strengthen partnerships with area businesses, municipalities and other organizations to reduce traffic congestion, improve air quality, reduce energy consumption and save money by improving commuting options for employees and residents.

The TMA strives to increase the use of alternatives to single occupancy car commuting, providing the public with realistic and cost effective alternatives to driving to work, which include, public transit, carpools, vanpools, bicycling, walking and telecommuting.

TMA's provide a framework for Transportation Demand Management (TDM) programs and services. They are usually more cost effective than programs managed by individual businesses. TMA's allow small employers to provide commute trip reduction services comparable to those offered by large companies.

The TMA model is a self-sustaining entity, funded primarily through member dues. We are looking for funding to support the start-up planning process, to happen within GPCOG.

### **TMA Studies, Recommendations and Supporting Resources**

Destination Tomorrow 2003, 2006, 2010

- PACTS' long range plan has recommended TDM strategies

Portland Peninsula Transit Study (2009)

- Recommends formation of a TMA

Tri-Community Transportation Plan for Biddeford, Saco, and Old Orchard Beach (2010)

- Recommends “GO MAINE” develop a TDM plan for the region
- Recommends TDM coordinator(s)
- Recommends financial incentives to use transit

The Gorham East-West Corridor Feasibility Study (2011)

- Incorporates comprehensive TDM planning services as a TMA provides
- Recommends the PACTS region as “greatest opportunity to expand the program...could increase to 10,000 participants with new programs and marketing techniques.”

Portland’s development triggered *mandatory* TDM plans (for projects 50,000 sq. ft. and up)

- Maine Medical Center (expansion)
- Thompson’s Point at PTC
- Maritime Landing in Bayside -Federated Companies  
[http://federatedcompanies.com/brochures/508944\\_Maritime%20Landing%20sell%20sheet.pdf](http://federatedcompanies.com/brochures/508944_Maritime%20Landing%20sell%20sheet.pdf)
- Portland Jetport

The online tool [TDM2go.info](http://TDM2go.info) was launched by Portland with PACTS funding in 2011

Empower Maine Cumberland County Energy Plan (2011)

Recommends formation of a TMA

### **TMA Benefits and Services**

- Advocate on members behalf for transit service improvements; infrastructure changes; pedestrian and bike safety improvements; and more.
- Provide information regarding commuter transportation benefits, transportation initiatives and solutions to aid in employee recruitment and increase retention.
- Subsidized transit passes
- Market Regional Transit Pass, and other fare cards
- Offer in-house employee transportation coordinator support and training
- *Cooperative transportation management*
- Assist members in assessing their transportation needs; evaluate, customize and implement management strategies and market programs such as vanpools, transit service, and flex-times for employees.
- Complete worksite evaluations to identify the potential for jobs most appropriate for telework; assist in the development of customized telework policies, agreements and documents.
- Keep updated with federal legislation information including tax incentive benefits available to both employers and employees.
- Cooperative purchasing of public transit services

- Commute trip planning
- Commuter financial incentives
- Parking management
- Guaranteed Ride Home services
- Bike/Ped planning
- Carpool/vanpool coordinator
- Shuttle service and other transport improvements
- Promotion of Greater Portland transit guide
- Liaison to land-use planning and development organizations
- Employer commute program consulting
- Promote shared ride and the use of transit, walking, biking, work schedule changes and telecommuting, especially during the most congested time of the day
- Help achieve regional transportation goals and regional growth management goals by reducing drive alone trips in employment areas

Help employers comply with the city of Portland’s TDM mandate

**Examples of Potential TMA Members**

Anthem	LL Bean	Portland Jetport
Brunswick Landing Business	Maine Mall	Southern Maine Community
Forefront at Thompson’s Point	Maine Medical Center	College
Goodwill Industries	Martins Point Health Care	Unum
Hannaford	Mercy Hospital	University of Southern Maine
IDEXX Laboratories	Maritime Landing - Bayside	University of New England
	Development	Wright Express

**Agenda Item # 8b**

**Recommend Executive Committee Appointee for vacant Transit seat**

Hillary Frenkel has left her position at the League of Young Voters and is stepping down from her seat on the Transit Committee. Bring suggestions of people or organizations that may be good candidates to take over this seat on the committee.

**Agenda Item # 8c**

**Title VI and Public Participation Plan**

PACTS had a review of Title VI over the summer and held a public meeting. John Duncan has been working on updating these plans and is looking for feedback and to explore ways that PACTS can work with the transit operators to be effective and coordinated in our respective efforts.

## **Glossary of Terms**

1. ARRA American Recovery and Reinvestment Act
2. AVL Automatic Vehicle Location
3. BOP Biennial Operations Plan (MDOT)
4. BTIP Biennial Transportation Improvement Program (MDOT)
5. CMAQ Congestion Mitigation Air Quality Program (Federal Funds)
6. DOE Department of Energy
7. EMDC Eastern Maine Development Corporation
8. FHWA Federal Highway Administration
9. FTA Federal Transit Administration
10. ISTEA Intermodal Surface Transportation Efficiency Act
11. ITS Intelligent Transportation Systems
12. JARC Job Access & Reverse Commute
13. MDOT Maine Department of Transportation
14. MPO Metropolitan Planning Organization (PACTS, KACTS, ATRC, BACTS)
15. NNEPRA Northern New England Passenger Rail Authority (Downeaster, contracts with Amtrak)
16. OPT Office of Passenger Transportation (MDOT)
17. PACTS Portland Area Comprehensive Transportation System (Portland Area MPO)
18. SAFETEA-LU Safe, Affordable, Flexible, Efficient, Transportation Act –Legacy for Users
19. STIC Small Transit Intensive Cities
20. STIP Statewide Transportation Improvement Program
21. STPA Sensible Transportation Policy Act
22. STP Surface Transportation Program (Federal Funds)
23. TE Transportation Enhancement Program (Federal Funds)
24. TEA-21 Transportation Equity Act for the 21<sup>st</sup> Century
25. TIP Transportation Improvement Program (PACTS)
26. UPWP Unified Planning Work Program
27. URIP Urban-Rural Initiative Program
28. 5303 FTA Planning Program
29. 5307 FTA Urbanized Assistance

<b>FACTS Transit Committee Roster</b>			
Updated 10/4/2011			
<b>Members</b>	<b>Affiliation</b>	<b>Phone</b>	<b>Email</b>
Hank Berg - Vice Chair	CBITD	774-7871 x103	<a href="mailto:HankB@cascobaylines.com">HankB@cascobaylines.com</a>
Hilary Frenkel	The League of Young Voters	772-3207 (o)	<a href="mailto:hilary@theleague.com">hilary@theleague.com</a>
Connie Garber	YCCAC	324-5762 x 2930	<a href="mailto:cgarber@yccac.org">cgarber@yccac.org</a>
Rebecca Grover	MTA	871-7771	<a href="mailto:rgrover@maineturnpike.com">rgrover@maineturnpike.com</a>
Alex Jaegerman	City of Portland/Planning Rep.	874-8724	<a href="mailto:AQJ@portlandmaine.gov">AQJ@portlandmaine.gov</a>
Tom Meyers	SPBS	767-5556	<a href="mailto:tmeyers@southportland.org">tmeyers@southportland.org</a>
Sue Moreau	MaineDOT	624-3239	<a href="mailto:susan.moreau@maine.gov">susan.moreau@maine.gov</a>
Mark Nahorney	UNE Assistant Dean	602-2595	<a href="mailto:mnahorney@une.edu">mnaorney@une.edu</a>
Patricia Quinn	NNEPRA	780-1000 x105	<a href="mailto:patricia@nnepra.com">patricia@nnepra.com</a>
David Redlefsen	METRO	774-0351 x17	<a href="mailto:dredlef@gpmetrobus.com">dredlef@gpmetrobus.com</a>
Al Schutz	ShuttleBus/ZOOM	282-5408	<a href="mailto:director@shuttlebus-zoom.com">director@shuttlebus-zoom.com</a>
<b>Sara Trafton - Chair</b>	RTP/Maine Transit Assoc.	774-2666 ext.112	<a href="mailto:trafton@rtprides.org">trafton@rtprides.org</a>
Private Optr Seat	See below		
<u>Staff</u>			
Maddy Adams	GPCOG	774-9891	<a href="mailto:madams@gpcog.org">madams@gpcog.org</a>
Steven Linnell	GPCOG	774-9891	<a href="mailto:slinnell@gpcog.org">slinnell@gpcog.org</a>
Jennifer Puser	GPCOG	774-9892	<a href="mailto:jpuser@gpcog.org">jpuser@gpcog.org</a>
Tom Reinauer	SMRPC	324-2952	<a href="mailto:treinauer@smrpc.org">treinauer@smrpc.org</a>
Ben Lake	GPCOG	774-9891	<a href="mailto:blake@gpcog.org">blake@gpcog.org</a>
Rebeccah Schaffner	GPCOG	774-9891	<a href="mailto:rschaffner@gpcog.org">rschaffner@gpcog.org</a>
Donna Tippett	GPCOG	774-9891	<a href="mailto:dtippett@gpcog.org">dtippett@gpcog.org</a>
Carl Eppich	FACTS	774-9891	<a href="mailto:ceppich@gpcog.org">ceppich@gpcog.org</a>
<u>Others and Alternates</u>			
Jack Debaradinis	RTP	774-2666 x 13	<a href="mailto:jackd@rtprides.org">jackd@rtprides.org</a>
Sara Devlin	MTA	871-7771 x111	<a href="mailto:sdevlin@maineturnpike.com">sdevlin@maineturnpike.com</a>
Kevin Donoghue	Portland City Councilor		<a href="mailto:kjdonoghue@gmail.com">kjdonoghue@gmail.com</a>
Marina Douglas	NNEPRA	780-1000 x 107	<a href="mailto:Marina@nnepra.com">Marina@nnepra.com</a>
John Duncan	FACTS	774-9891	<a href="mailto:jduncan@gpcog.org">jduncan@gpcog.org</a>
Cindy Farrin	MaineDOT	624-3241	<a href="mailto:cindy.farrin@maine.gov">cindy.farrin@maine.gov</a>
Art Handman	Consultant	332-8300	<a href="mailto:alhandman@hotmail.com">alhandman@hotmail.com</a>
Judy Harris	City of Portland	874-8608	<a href="mailto:jh@portlandmaine.gov">jh@portlandmaine.gov</a>
Nick Mavadones	CBITD	774-7871	<a href="mailto:nickm@cascobaylines.com">nickm@cascobaylines.com</a>
Judi Molloy	FTA	(617) 494-3488	<a href="mailto:judi.molloy@fta.dot.gov">judi.molloy@fta.dot.gov</a>
Carlos Pena	FHWA	207-622-8350 x117	<a href="mailto:carlos.pena@dot.gov">carlos.pena@dot.gov</a>
Robert Wagner	Portland Transit Advocate	772-8812	<a href="mailto:robertwagner@alum.mit.edu">robertwagner@alum.mit.edu</a>
Conrad Welzel	MTA	871-7771 x126	<a href="mailto:cwelzel@maineturnpike.com">cwelzel@maineturnpike.com</a>
<u>Private Operators</u>			
Mike Cyr	Cyr Bus Lines	799-8527	<a href="mailto:mike@cyrbustours.com">mike@cyrbustours.com</a>
Dana Knapp	Concord Trailways	828-3939 x303	<a href="mailto:yconcord@maine.rr.com">yconcord@maine.rr.com</a>
Greg Isherwood	Custom Coach & Limousine	797-9100	<a href="mailto:gisherwood@customcoachandlimo.com">gisherwood@customcoachandlimo.com</a>
Allen Malony	Chebeague Transportation	846-9613	<a href="http://ctc@chebeague.net">ctc@chebeague.net</a>
Ray Penfold	VIP Tour & Charter Company	772-4457	<a href="mailto:rpenfold@maine.rr.com">rpenfold@maine.rr.com</a>
Kenneth Wyman	Vermont Transit	782-0311	